

LEGAL AND PROCUREMENT DOCUMENT  
OFFICE OF THE POLICE AND CRIME COMMISSIONER NORTH WALES

Date March 2019  
ITEMS FOR INFORMATION

1. **SEALING OF DOCUMENTS**

The following documents have been sealed since those reported on in the last report dated 17<sup>th</sup> December 2018

<b><u>No of Seal</u></b>	<b><u>Nature of Document</u></b>
222,223, 224, 225, 226 , 227	Lease and two plans in duplicate re: Office at Joint Fire and Police Station, Marine Road, Prestatyn between (1) North Wales Fire Authority and (2) the PCC for North Wales

2. **PROPERTY TRANSACTIONS**

Since those reported in the last report dated 17<sup>th</sup> December 2018 following property transactions have been completed:

Lease of part of Crown Buildings, 31 Chester Street, Wrexham dated 21/12/2018 between (1) Wrexham County Borough Council and (2) PCC for North Wales (5 months)

3. **TENDER DOCUMENTS**

The following Tenders with a value over £10,000 which the PCC for North Wales or Chief Constable of NWP is party to are as follows:

<b><u>No</u></b>	<b><u>Subject</u></b>	<b><u>Tenderers</u></b>
101	NWP 33300 Mechanical Engineering Services	(1) J Fletcher Engineers Ltd (2) Parr FM (3) Saker Controls Ltd
102	Crud y Dderwen	(1) NWPS Construction Ltd

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**Toilet Refurbishment**

103      NWP 33946  
Fire Alarm Maintenance

(1) Barlows UK Limited  
(2) Chubb Fire and Security Ltd  
(3) Honeywell Control Systems Ltd  
(4) Jackson Fire & Security  
(5) Snowdonia Fire Protection Ltd  
+ 24 . No information as to who the other 24 tenders were. .

**4. CONTRACTS Over £10,000**

The following Contracts with a value over £10,000 which the PCC or Chief Constable is party to:

<u>No</u>	<u>Date</u>	<u>Subject Matter</u>	<u>Parties</u>	<u>Cost (exclusive of VAT)</u>
839	24/01/2019	Contract for the Supply of Franking Machines	(1) PCC for North Wales (2) Francotyp-Postalia Ltd	Commencement date 24/01/2019. Term – 2 years (with option to extend for 1 year). Cost for 3 years (Lease and service) £27,787.92
841	15/01/2019	Call off Contract for supply of vehicle hire	(1) PCC for North Wales (2) Aberconwy Car & Van Hire Ltd	Commencement date 15/01/2019 Term – 2 years (with option to extend for 1 year). Estimated value £45,000 per annum
842	28/02/2019	Contract for Detective Now Scheme	(1) PCC for North Wales (2) Police Now	Commencement date 15/01/2019. End date 31/08/2021. Costs £16,500 per detective applicant

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**5. CONTRACTS Under £10,000**

The following Contracts with a value under £10,000 which the PCC or Chief Constable is party to:

<u>No</u>	<u>Date</u>	<u>Subject Matter</u>	<u>Parties</u>	<u>Cost (exclusive of VAT)</u>
840	11/01/2019	Contract for Cycle to Work Supplier Agreement	(1) PCC for North Wales (2) Halfords	Commencement date 14/01/2019. Ends on notice of termination by North Wales Police. No cost to North Wales Police
840	10/01/2019	Contract for Cycle to Work Supplier Agreement	(1) PCC for North Wales (2) Cycle Solutions	Commencement date 04/01/2019. Ends of notice of termination by North Wales Police. No cost to North Wales Police

**6. TENDERS IN PROGRESS**

The following procurements are in progress and have a value over £20,000 which the PCC or Chief Constable is party to:

<u>Subject Matter</u>	<u>Current position</u>	<u>Cost (exclusive of VAT)</u>
Mechanical Engineering	Evaluation Completed finalising reports	£250,000.00
Fire Alarm Maintenance	Evaluation Completed finalising reports	£40,000
Abergele PS Heating replacement	Pending Instruction from FM	£60,000
Crud-y-Dderyn Refurbishment	Pending Instruction from FM	£40,000
Telecommunication Site Management to NWP & NWFRS	ITT Issued	£91,000
Print Room Copiers	ITT Issued	£250,000
MFD Replacement & Force Review	ITT Issued	£500,000
Internal Audit (All Wales)	Evaluation Completed finalising reports	£135,512
Temporary Agency Staff	Scoping options and requirements with end user	£2,472,358
Travel	Scoping options and requirements with end user	£200,000
Vehicle Spare Parts	Scoping options and requirements with end user	£20,000
Gun Boxes for Fleet	Looking at potential suppliers to obtain quotations from	£40,000
Occupational Health - Counselling Services	Scoping options and requirements with end user	£90,000
NWFRS Occupational Health & Physio	Scoping options and requirements with end user	£95,000

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Welsh Language Training	ITT with translation	£130,000
Vehicle Body Repair	Scoping options and requirements with end user	£95k per annum approx.
Car Wash Maintenance	Scoping options and requirement with end user	£35K per annum approx.

**7. SEALED BIDS**

**Nil**

**8. WAIVERS OF STANDING ORDERS**

**Since those reported in the last report dated 17<sup>th</sup> December 2018 two Waivers of Standing Orders have been granted:-**

**Purchase of Qas Namestracer Pro Software. Not possible to obtain competitive prices (5.9.2 of the Purchasing Policy)**

**Foster and Freeman imaging equipment. No other suppliers in the market producing similar specialist equipment**

**It should be noted that this report is complete as 18<sup>th</sup> March 2019 the date it was completed.**