

**LEGAL AND PROCUREMENT DOCUMENT  
OFFICE OF THE POLICE AND CRIME COMMISSIONER NORTH WALES**

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Date December 2019  
**ITEMS FOR INFORMATION**

**1. SEALING OF DOCUMENTS**

The following documents have been sealed since those reported on in the last report dated 30<sup>th</sup> September 2019

<u>No of Seal</u>	<u>Nature of Document</u>
230 & 231	Section 106 Deed of Indemnity in duplicate
232 & 233	Section 106 Planning Obligation in duplicate

**2. PROPERTY TRANSACTIONS**

Since those reported in the last report dated 30<sup>th</sup> September 2019

No property transactions have been completed

**3. TENDER DOCUMENTS**

The following Tenders with a value over £10,000 which the PCC for North Wales or Chief Constable of NWP is party to are as follows:

<u>No</u>	<u>Subject</u>	<u>Tenderers</u>	
114	Independent Domestic Violence Advisory (IDVA) Services	1	Domestic Abuse Safety Unit North Wales Limited
		2	Grwp Cynefin
		3	Hafan Cymru

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115	Integrated Criminal Justice Substance Misuse Service	1	Kaleidoscope Project
116	Vehicle Body Repair Services	1 2 3 4	Barton & Nicholls Ltd Fix Auto Colwyn Bay Nationwide Accident Repair Services W R Davies
117	Independent Domestic Violence Advisory (IDVA) Services (Retendered)	1 2 3	Domestic Abuse Safety Unit North Wales Limited Grwp Cynefin Hafan Cymru
118	O H Doctor and Recruitment Medicals		No tender bids received
119	Insurance for Northern Police Consortium	1 2 3 4 5 6 7 8 9	Allianz Insurance Plc Ashdale Engineering Aviva Maken Public Sector Protector Insurance Risk Management Partners Ltd Travellers Insurance Co Ltd Volante Managing Agency Ltd t/a Eddison Motor Zurich Insurance Plc

**4. CONTRACTS Over £10,000**

The following Contracts with a value over £10,000 which the PCC or Chief Constable is party to:

<u>No</u>	<u>Date</u>	<u>Subject Matter</u>	<u>Parties</u>	<u>Cost (exclusive of VAT)</u>
870	20/09/2019	Call off Contract for business travel expenses	(1) PCC for North Wales (2) Trainline Limited	Commencement date 20/09/2019. Term 20/09/2019 until 28/02/2024. Commission and services fee (various)
871	8/10/2019	Contract for supply of Gun and Ammunition Boxes	(1) PCC for North Wales	Commencement date 8/10/2019. Term – 3 years.

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			(2) AJ Engineering Services Limited	Estimated value £76,000
872	11/10/2019	Contract for Ambient Meals, In cup drinks and ancillary items	(1) PCC for North Wales (2) BFS Group t/a Bidfood	Commencement 1/07/2019 Term 4 years. Estimated value £17,267 per annum
873	02/10/2019 04/10/2019 30/09/2019 04/10/2019 04/10/2019 30/09/2019 11/10/2019 30/09/2019 30/09/2019 30/09/2019 30/09/2019	Contract for the provision of counselling services	(1) PCC for North Wales (2) Gillian Harrington (3) Anne Smith (4) Beverley Gabriel (5) Sioned Lewis (6) Karen Aerts (7) Claire McCluskey (8) Rachel Spurr (9) Amanda Evans (10) Cerys Madden (11) Louise Cook (12) Jan Parry	Commencement date – 01/10/2019. Term – 2 years with option to extend For 3 years in multiples of 12 months. Estimated value £98,646.68 per annum (counselling £40 per 60 minute session, welfare screening £30 per 45 minutes session)
874	24/10/2019	Software & Maintenance Contract for secure identity access to Network	(1) PCC for North Wales (2) Softcat Plc	Commencement date 01/10/2019. Term 3 years. Cost £66,000 for professional services and £29,820.36 for service per annum
875	30/10/2019	Contract for provision of Gym Equipment & Maintenance	(1) PCC for North Wales (2) Gym Gear	Commencement date 30/10/2019. Term 1 year, with option to extend for 3 years. Estimated value - £17,500
876	11/04/2018	Contract – JCT builders Contract set for kitchen works at Holyhead, Amlwch, Bangor, Abergele & Abersoch	(1) PCC for North Wales (2) NWPS Construction Ltd	Commencement date 5/02/2018 until 30/03/2018. Value £60,957.59
877	19/11/2019	Contract for purchase & fitting of motorcycle tyres	(1) PCC for North Wales (2) Autokit Tyre Service Limited	Commencement date 19/11/2019. Term 3 years with option to extend for 2 years. Estimated value over 5 years £21,695
878	04/10/2019	Call of Order form for Management Consultancy Services	(1) PCC for North Wales (2) LA International Computer Consultants Ltd	Commencement date 30/06/2019. Term – 6 months with option to extend until 30/09/2020. Estimate 1 year value £60,000 plus expenses.

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**5. CONTRACTS Under £10,000**

The following Contracts with a value under £10,000 which the PCC or Chief Constable is party to:

<u>No</u>	<u>Date</u>	<u>Subject Matter</u>	<u>Parties</u>	<u>Cost (exclusive of VAT)</u>
868	23/09/19	Contract for emergency contingency fuel	(1) PCC for North Wales (2) Certas Energy Uk Limited	Commencement date 14/09/2019. Term – 3 years. Costs - £2,400 per annum

**6. TENDERS IN PROGRESS**

The following procurements are in progress and have a value over £20,000 which the PCC or Chief Constable is party to:

Project Title	Task Status	Task	Annual Value	Total Contract Value	Description
Llandegai building works	In Progress	Tender +£100,000	£ 180,000	£180,000	
Legal Case Mgt	ITT Drafting	Tender -£100,000	£ 30,000	£120,000	Planning to issue w/c 21/10 after feedback from ICT
Vehicle Spare Parts	ITT Drafting	Tender +£100,000	£ 30,000	£ 150,000	Tender required for vehicle parts, delays

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					by fleet
FHQ Canteen	ITT Drafting	Tender +£100,000	£83,000	£415,000	
FME Telephone Advice Line	ITT Drafting	Tender +£100,000	£167,872	£344,744	Spec & MS drafted, criteria agreed. Needs setting up and ITT drafting. Aim to publish 13.12.19
Occupational Health Doctor & Recruitment Medicals	ITT Drafting	Tender +£100,000	£80,000	£400,000	Open Tender as Mini Competition Failed
New Appliance Doors	ITT Evaluating	Mini Competition +£100,000	£ 150,000	£150,000	
Domestic Abuse (DA) Matters training	ITT Evaluating	Tender -£100,000	£ 60,000	£ 60,000	
Roof (Sika) Amlwch FS	ITT Evaluating	Tender -£100,000	£ 50,000	£ 50,000	HOP advised change of method from mini comp to open tender
Pwllheli refurbishment	ITT Evaluating	Tender +£100,000	£ 800,000	£800,000	Met with DCC looking to issue

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					25/10 via NWCP
Insurance Tender NPC	ITT Evaluating	Tender +£100,000	£ 6,729,930	£33,649,650	Quality Evaluation taking place 09 & 10 Dec 2019
All Wales Driver Awareness	ITT Evaluating	Tender by another	£ -	£ -	Return date WC 18/11/2019
Cleaning Contract to all NWFRS properties	ITT Issued	Tender +£100,000	£275,000	£1,375,000	
Toilet remodelling works Rhos Police Station	ITT Published	Mini Competition - £100,000	£ 50,000	£ 50,000	
Confidential Shredding	ITT Published	Tender by another	£ 19,142	£19,142	ITT Return w/c18/11/2019
Tactical Operational Vests	ITT Published	Tender by another	£ 10,000	£135,000	
Re-wire Bangor Fire Station	ITT Spec Pending	Mini Competition - £100,000	£ 60,000	£ 60,000	Pending Specification 23/08/2019
Re-wire Caernarfon Fire Station	ITT Spec Pending	Mini Competition - £100,000	£ 40,000	£ 40,000	Pending Specification 23/08/2019
Toilet remodelling works in Caernarfon DHQ	ITT Spec Pending	Mini Competition - £100,000	£ 61,000	£ 61,000	
Heating System Rhyl Fire Station New	ITT Spec Pending	Tender -£100,000	£ 44,000	£44,000	Pending Specification 23/08/2019
New Sika Roof at Ruthin	ITT Spec Pending	Tender -£100,000	£ 25,000	£ 25,000	Pending

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					Specification 23/08/2019
Tender for £35-250k Facilities Work	ITT Spec Pending	Tender +£100,000	£ 10,000	£ 10,000	Pending Specification 23/08/2019
Rhewl Classroom Extension	ITT Spec Pending	Tender +£100,000	£39,000	£39,000	Pending Specification due 14.10.19
ANPR Maintenance	ITT Standstill	Tender +£100,000	£160,000	£160,000	Standstill ends 05.12.19. Dealing with Supplier issues, debrief to be arranged.
Criminal Justice Substance Misuse (DIP) Tender	ITT Standstill	Tender +£100,000	£ 810,000	£ 4,050,000	Need to update summary report with option chosen. Intention to Award issued, standstill ends 13.12.19
IDVA - new tender	ITT Standstill	Tender +£100,000	£500,000	£ 2,500,000	Re-issued IDVA tender

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Insurance Quotes - Specialist Policies - NWP only	Not Started	Quotations	£ 20,000	£ 100,000	Broker to obtain quotes for our specialist policies outside of tender
Tower Replacement Harlech/Barmouth Fire Stations Training	Not Started	Tender -£100,000	£ 50,000	£ 50,000	
Electronic Records System Occupational Health	Not Started	Tender +£100,000	£ 50,000	£ 118,000	
VRC	Not Started	Tender +£100,000	£ 295,459	£1,500,000	Regional Contract
Footwear	Not Started	Tender +£100,000	£ 51,098	£255,000	National Contract
Uniform & Equipment Accoutrements	Not Started	Tender +£100,000	£ 15,000	£ 60,000	National Contract
Lift Maintenance Contract to all NWP/NWFRS properties	Not Started	Tender +£100,000	£ 100,000	£500,000	
Waterproof Coats	Not Started	Tender by another	£ -	£ -	
Grounds Maintenance	Scoping Options	Tender +£100,000	£ 27,346	£ 109,384	
Office Furniture	Waiting on Lead Force	Mini Competition - £100,000	£ 87,717	£ 263,000	Will be a mini comp off NPS new framework
Firearms Range Maintenance	Waiting on Lead Force	Tender by another	£10,000	£30,000	



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Pensions Administration Tender	Waiting on Lead Force	Tender by another	£ 100,000	£400,000	All Wales Tender - SWP leading - Alyson Howe
Emergency Boarding UP	Waiting on Lead Force	Tender by another	£72,000	£360,000	Awaiting MET contract
Supply or Supply and Fit of vehicle Livery Markings for Police Vehicles	Waiting on Lead Force	Tender by another	£26,793	£134,000	NWP being included onto Gwent tender
Awarding Body for Policing Qualifications	With Legal	Direct Award	£ 16,000	£ 48,000	Passed to Legal 26.11.19. Need to draft ISA.
Vehicle Body Repair	With Legal	Tender +£100,000	£ 95,000	£285,000	Awaiting finalised documents from fleet
Business Travel	With Supplier	Direct Award	£200,000	£200,000	Business travel direct award via CCS Framework
Agency Recruitment	With Supplier	Direct Award	£480,000	£2,400,000	Direct award via ESPO MSTAR3

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**7. SEALED BIDS**

**None**

**8. WAIVERS OF STANDING ORDERS**

**None**

**Since those reported in the last report dated 30<sup>th</sup> September 2019**

**It should be noted that this report is complete as 30<sup>th</sup> December 2019 the date it was completed.**