

**NORTH WALES POLICE CHIEF CONSTABLE**

**STATEMENT OF ACCOUNTS**

**2017 – 2018**

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## Narrative Report

### Introduction

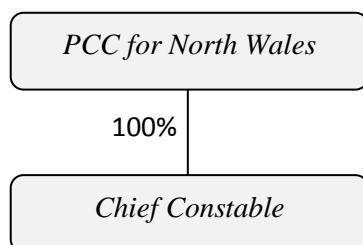
The Statement of Accounts for 2017-2018 provides a picture of the group's financial position at 31 March 2018 and a summary of the income and expenditure in the year to 31 March 2018. The end of 2017-2018 marks the sixth year since the introduction of Police and Crime Commissioners in England and Wales, following the implementation of the Police Reform and Social Responsibility Act 2011.

In principle, the Act has established both the Police and Crime Commissioner and the Chief Constable as corporation soles, each deemed a separate legal entity that can employ staff, enter into contracts and take part in legal proceedings. The Police and Crime Commissioner has the responsibility to secure the maintenance of an efficient and effective police force and will commission the delivery of this from the Chief Constable. The Act has also established Police and Crime Panels for each policing area whose role is to hold the Police and Crime Commissioners to account for their decisions and actions.

In practice, the two corporations sole are required to prepare their own statutory single entity Statement of Accounts, in accordance with the Code of Practice on Local Authority Accounting and relevant International Financial Reporting Standards. In addition, the Police and Crime Commissioner is also required to produce a set of Group Accounts.

### **1. Group Structure**

Following the Police Reform and Social Responsibility Act 2011, the Police and Crime Commission is identified as the holding organisation and the Chief Constable is deemed a wholly owned subsidiary. The nature of the group's structure is set out within the legislation and the preparation of the group accounts is in accordance with statutory accounting practice.



### **2. Statement of Accounts**

The Act and other legislative documents specify that the Police and Crime Commissioner should hold the group reserves and account for income received. Therefore, the Chief Constable's Accounts will not contain a Movement in Reserves Statement or a Cashflow Statement. These are reported at Group level and contained within the Group Statement of Accounts.

The accounts present a detailed picture of the financial affairs of the Chief Constable and comprise:-

- Statement of Accounting Policies (Page 11).  
This statement supports the accounts and details the specific principles, rules and practices applied by the Group in preparing and presenting the financial statements.

- Statement of Responsibilities (Page 27).  
This sets out the responsibilities of the Chief Constable and the Chief Financial Officer in respect of the Statement of Accounts and confirms that the accounts have been prepared in accordance with the requirements of the Code of Practice on Local Authority Accounting.
- Expenditure and Funding Analysis (Page 28).  
This shows how annual expenditure is used and funded from resources (government grants, council tax precept and business rates) by the Police and Crime Commissioner and the Group in comparison with those resources consumed or earned by the Police and Crime Commissioner and the Group in accordance with generally accepted accounting practices. It also shows how this expenditure is allocated for decision making purposes. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.
- Comprehensive Income and Expenditure Statement (Page 29).  
This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices rather than the amount to be funded from taxation. The Police and Crime Commissioner Group raises taxation to cover expenditure in accordance with statutory requirements and uses this income to provide intra-group funding to the Chief Constable. The costs funded by taxation may be different from the accounting cost. The taxation position is shown in both the Expenditure and Funding Analysis and the Movement in Reserves Statement.
- Movement in Reserves Statement (Page 30).  
This summarises the movement in the year on the different reserves held by the Chief Constable analysed into usable reserves (those that can be applied to fund expenditure) and other (principally technical accounting) unusable reserves.
- Balance Sheet (Page 31).  
This shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Chief Constable. The net assets of the Chief Constable (assets less liabilities), are matched by the reserves held by the Chief Constable. The Chief Constable holds only unusable reserves i.e. that are not able to be used to provide services.
- Cash Flow Statement (Page 32).  
This statement shows the changes in cash and cash equivalents during the year.
- Notes to the Statements (Pages 33 to 50).  
These are all the explanatory notes relating to the statements.
- Police Pension Fund Account (Page 51).  
This details the transactions relating to Police Pension income and expenditure.

### **3. The Economic Climate and the Revenue Budget for 2017-2018**

The Police and Crime Commissioner operated with a net revenue budget of £143.217million for 2017-2018. This was formally set at a meeting of the Police and Crime Panel on 23 January 2017 and represented an overall increase in precepts by 4.64%. However, with the Government funding reduction of 1.4%, this resulted in an overall increase of 1.52% to the base revenue budget

The Chief Constable is responsible for maintaining the Queen's peace and enforcement of the law, has direction and control of the force's officers and staff and is accountable to the Police and Crime Commissioner for the delivery of efficient and effective police services and the managements of resources. During 2017-2018 the Police and Crime Commissioner delegated the expenditure budget to the Chief Constable. In total, gross expenditure of £178.741 million has been incurred on the policing service for 2017-2018.

The Policing priorities for 2017-2018 were set after taking into account national and local considerations and detail the areas that we are focused upon to deliver effective policing and provide an efficient service. For 2017-2018 the priority areas agreed with the Police and Crime Commissioner as part of the Police and Crime Plan 2017-2021 were:

- Domestic Abuse
- Modern Slavery
- Organised Crime
- Sexual Abuse
- Delivering Safer Neighbourhoods

The Chief Constable's Delivery Plan sets out the specific actions North Wales Police will take in delivering these priorities. Of note is the importance of partnership working in tackling them. All priority areas present issues beyond policing and an effective response can only be delivered in partnership.

The Police and Crime Plan 2017-2021 and the Chief Constable's Delivery Plan are available on the PCC's website (<http://www.northwales-pcc.gov.uk/en/Information/What-are-priorities-are-and-how-we-are-doing.aspx>)

Underpinning these are the values of North Wales Police, which describe how business is carried out. These are united as one team, doing the right things and helping our communities. All of the above contribute to the overall vision for North Wales Police which is to make a safer North Wales.

In 2017-2018 the Force Delivery Plan was focussed on the PCC Police and Crime Plan priorities which cover areas of vulnerability and emerging crime, as set out above. In addition the Force continued to monitor core policing metrics.

In terms of vulnerability, a monthly sample of domestic abuse, child sexual exploitation, stalking and harassment and modern day slavery crimes was carried out totalling nearly 400 crimes across the year. The results showed a substantial increase in quality and compliance in relation to evidence of safeguarding (95.6% quarter to February 2018), supervisory direction (85.1%), investigation being progressed expeditiously (92.5%) and consistent compliance with the Victims Code of Practice (94%).

There are indications that numbers of repeat victims of domestic abuse are reducing, which as one of the priority measures is being reviewed to understand the drivers and establish links to activity undertaken in this area during the year such as an increase in the use of Domestic Violence Protection Notices and allocation of high risk Domestic Abuse cases to investigative teams.

At the end of the financial year North Wales Police experienced an increase of 23% in overall crime. The increases seen early in 2017-2018 did stabilise by July of 2017. The force has undertaken significant work to understand this rise in overall crime and has concluded that changes to internal processes have led to a rise in recorded, rather than reported, crime. Levels of incidents reported from the public have remained stable; however the emphasis on Threat Harm and Risk in the control room, along with additional third party crime reports and historical crime reporting, has resulted in more crime being recorded.

The level of resolved crime stands at 17% which is a reducing trend. The reduction is evident across most forces this year and North Wales is now in line with the national average. The recent increase in recorded crime may be driving the increase in outcomes due to multiple crimes being identified from original reports, historical offences and third party referrals.

There has been a 32.9% increase year on year of Hate Crimes, rising from 462 to 614. Further analysis has indicated that the increase is due to positive recording and all trends are understood.

Force victim satisfaction surveys for the 12 months to March 2018 show a largely stable picture. At a Force level, victims of Burglary Dwelling are generally more satisfied than other crime types; however there has been a

significant change for Follow Up with a drop of 8% year on year. Victims of Violent crime show stable satisfaction across all factors except for contact that shows a significant reduction at 5%.

North Wales Police remain 2<sup>nd</sup> lowest nationally for risk of household crime and 27<sup>th</sup> nationally for risk of personal crime. National indicators remain positive with the public of North Wales likely to agree that police understand (7<sup>th</sup> highest) and are dealing with (13<sup>th</sup> highest) community issues.

Force social media accounts show a healthy and growing engagement which was backed up by the recent Public Confidence Survey that showed higher levels of engagement and positive feedback on accessibility. Mobile Devices have now been deployed to 600 additional users. This will achieve full roll out to all officers and PCSOs as well as selected staff roles, providing users with the ability to be out and about more in the communities they serve rather than being tethered to the station.

The number of people killed or seriously Injured in Road Traffic Collisions has shown a reduction of 10.8% as at December 2017, down from 240 to 214.

There are significant challenges ahead with expected further reductions in government funding resulting in a requirement to identify £8.9 million of savings over the period 2018-2023. This follows on from the reductions seen since 2010-2011 to date which has resulted in an overall £29.6 million reduction from the North Wales police budget. In response to the continuing challenges, a Strategic Planning Board has been established to implement and oversee the plans and changes required to deliver the reductions whilst ensuring that we minimise the impact upon our services and front line resources. An Operational Improvement Programme has been set up to identify savings and prioritise resources. The people of North Wales are at the heart of everything we do. It is right, therefore, that we are continually striving to ensure that we provide an efficient and effective police service.

Performance against budget is shown below at a group level as this reflects how it has been monitored and reported throughout 2017-2018. The annual governance statement within these accounts sets out the governance arrangements in place for the Chief Constable.

The overall end of year revenue position was a net contribution to reserves of £0.533 million; a planned contribution of £10.583 million from earmarked reserves was made towards capital expenditure. This resulted in an overall reduction in earmarked reserves of £10.050 million. One of the major issues in 2017-2018 was the unusually high number of local and national major incidents, especially in the first half of the year. This put pressure on budgets and required some flexibility between budget lines. Savings were identified early in the year and were used to fund additional expenditure requirements. There has also been an increase in income, grants and reimbursements received during the year. However the additional income is linked to corresponding costs such as mutual aid to other Policing areas.

The group outturn position is shown in the table below:

<b>ACTUAL 2016-2017 £'000</b>	<b>REVENUE EXPENDITURE</b>	<b>BUDGET 2017-2018 £'000</b>	<b>ACTUAL 2017-2018 £'000</b>	<b>VARIANCE + (-) £'000</b>
118,198	EMPLOYEE COSTS	123,221	123,571	350
3,451	POLICE PENSIONS	3,164	3,020	-144
33,427	NON STAFF RUNNING COSTS	32,998	32,735	-263
2,542	CAPITAL FINANCING	1,864	2,108	244
2,755	CAPITAL FINANCING FROM RESERVES	12,433	10,583	-1,850
1,093	COMMUNITY SAFETY FUND	1,262	1297	35
2,131	PARTNERSHIPS	2,127	2,099	-28
-21,284	INCOME	-21,124	-22,146	-1,022
<b>142,313</b>	<b>OPERATING EXPENDITURE*</b>	<b>155,945</b>	<b>153,267</b>	<b>-2,678</b>

ACTUAL 2016-2017	REVENUE EXPENDITURE	BUDGET 2017-2018	ACTUAL 2017-2018	VARIANCE + (-)
1,509	TRANSFERS TO/-FROM RESERVES (REV)	-295	533	828
-2,755	TRANSFERS TO/-FROM RESERVES (CAP)	-12,433	-10,583	1,850
<b>141,067</b>	<b>NET EXPENDITURE</b>	<b>143,217</b>	<b>143,217</b>	<b>0</b>
<b>FINANCED BY:</b>				
40,592	POLICE GRANT	40,025	40,025	0
10,989	NATIONAL NON-DOMESTIC RATES	11,890	11,890	0
10,589	REVENUE SUPPORT GRANT	10,016	10,016	0
10,575	FLOOR GRANT	9,797	9,797	0
68,322	COUNCIL TAX	71,489	71,489	0
<b>141,067</b>	<b>TOTAL FINANCING</b>	<b>143,217</b>	<b>143,217</b>	<b>0</b>

Reserves and provisions are held by the Police and Crime Commissioner and reported at group level. The following table details the group reserves and provisions position for 2017-2018.

### Usable Reserves

Usable Reserves are available for future expenditure.

BALANCES AND RESERVES	OPENING BALANCE 01/04/2017 £'000	MOVEMENT £'000	CLOSING BALANCE 31/03/2018 £'000
GENERAL RESERVE	5,189	0	5,189
<u>EARMARKED RESERVES:</u>			
PENSIONS ILL HEALTH RESERVE	915	0	915
PRIVATE FINANCE INITIATIVE (PFI)	3,987	225	4,212
MAJOR INCIDENT RESERVE	2,435	0	2,435
INSURANCE RESERVE	1,173	0	1,173
CAPITAL RESERVE	12,090	-9,749	2,341
ESTATES SECURITY AND MAINTENANCE	1,659	-422	1,237
MANAGEMENT OF CHANGE RESERVE	5,921	-291	5,630
OFFICER NON CONSOLIDATED PAY AWARD	0	251	251
PARTNERSHIPS BALANCES RESERVE	499	53	552
COMMISSIONER'S COMMUNITY SAFETY FUND	276	-35	241
OFFICE OF THE POLICE AND CRIME COMMISSIONER RESERVE	258	-90	168
LEGAL RESERVE (OPCC)	41	10	51
PARTICIPATORY BUDGETS (OPCC)	2	-2	0
<b>USABLE REVENUE RESERVES</b>	<b>34,445</b>	<b>-10,050</b>	<b>24,395</b>
CAPITAL RECEIPTS RESERVE	3,663	-2,176	1,487
<b>TOTAL USABLE RESERVES</b>	<b>38,108</b>	<b>-12,226</b>	<b>25,882</b>

## Provisions

PROVISIONS	OPENING BALANCE £'000	MOVEMENT £'000	CLOSING BALANCE £'000
INSURANCE FUND	1,097	-120	977

The Chief Constable has a long term liability on the Balance Sheet arising from the treatment of IAS 19 Post-Employment Benefits. This relates to the Police Officers Pension Schemes and the Police Staff Local Government Pension Scheme liabilities. This amounts to -£1.706 billion for 2017-2018. Further details can be obtained from Note 17 in the accounts.

#### 4. Capital Expenditure

The Police Reform and Social Responsibility Act 2011 transferred all assets from Police Authorities to the Police and Crime Commissioner. The Chief Constable's Accounts contain a charge apportioned for the use of the assets at his disposal. For 2017-2018 this amounted to £6.424 million (2016-2017 £4.244 million).

The revised capital programme for 2017-2018 was set in January 2017 and slippage from the 2016-2017 programme was brought forward into the 2017-2018 programme.

The revised capital expenditure estimates for the year amounted to £20.341 million and the actual expenditure for the year amounted to £18.422 million resulting in expenditure of £1.919 million being carried forward into 2018-2019. The slippage was due to the delay in the delivery of vehicles, and in the Wrexham Town Centre Scheme. The Control Room Upgrade Project, the desktop replacement programme and various other IT projects have also been re-profiled. All these are expected to be finalised in 2018-2019.

The capital transactions and expenditure which include statutory overrides are within the Group Statement of Accounts.

The table below summarises the capital expenditure and funding for 2017-2018:-

CAPITAL EXPENDITURE	BUDGET 2017-2018 £'000	ACTUAL 2017-2018 £'000	VARIANCE + (-) £'000
Building/Estates Works	15,616	15,429	-187
Equipment	110	6	-104
Vehicles	1,661	1,061	-600
IT and Communications	2,954	1,926	-1,028
<b>NET EXPENDITURE</b>	<b>20,341</b>	<b>18,422</b>	<b>-1,919</b>
<b>FUNDED BY:</b>			
Home Office Capital Grants	462	462	0
Revenue Contribution	1,502	1,604	102
Use of Reserves	12,433	10,583	-1,850
Capital Receipts	3,133	3,031	-102
Borrowing already funded in revenue	2,811	2,742	-69
<b>TOTAL CAPITAL FUNDING</b>	<b>20,341</b>	<b>18,422</b>	<b>-1,919</b>



The Police and Crime Commissioner has a PFI scheme for the Divisional headquarters in St. Asaph. The funding for this scheme continues to be met from credit approvals, the revenue budget and an earmarked reserve. Details of the scheme and liability can be seen in the group statement of accounts.

### Capital Balances and Reserves:

The following table provides a summary of the capital balances and reserves held by the Police and Crime Commissioner:-

CAPITAL BALANCES AND RESERVES	OPENING BALANCE 01/04/2017 £'000	MOVEMENT £'000	CLOSING BALANCE 31/03/2018 £'000
<b><u>USABLE CAPITAL RESERVES</u></b>			
Capital Receipts Reserve	3,663	-2,176	1,487
<b><u>UNUSABLE CAPITAL RESERVES</u></b>			
Financial Instruments Adjustment Account	46	-46	0
Revaluation Reserve	21,011	422	21,433
Capital Adjustment Account	18,053	11,324	29,377

During the year the Police and Crime Commissioner reviewed asset valuations of 9 properties within the portfolio.

### Borrowing:

During the year the Police and Crime Commissioner did not need to raise any new loans to finance capital expenditure and for the majority of the year used internal funds to manage its cash flows. Short term borrowing was required at the end of the financial year due to the reduction in reserves and the uneven profile of pension grant payments. The average interest paid on the loans remained at 3.01% in 2017-2018. The total of loans outstanding at the end of the financial year was £11.322 million (2016-17 £1.933 million).

## 5. Accounting Policies

Changes in accounting policies are made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Authority's financial position or financial performance. There has been a minor change to the depreciation policy on vehicles, this has had no material effect on the accounts and so has not required re-statement of the previous year's accounts. No other policies have been changed.

## 6. Collaboration with other Bodies

In 2013 the Police and Crime Commissioner transferred the helicopter to the National Policing Air Service (NPAS). This is a mandatory national contract for delivery of a Police Air Service throughout the whole of the UK.

Police and Crime Commissioners and Chief Constables are encouraged to explore areas where they could collaborate on the delivery of services, either with other police forces or on a local level with other public bodies. The Police and Crime Commissioner is working closely with the other Welsh Forces and the North West Region to explore areas for collaboration; details of current arrangements are in Note 21. On a local level, the Force's Facilities Department is managing jointly the estate of the Police and Crime Commissioner and the North Wales Fire and Rescue Service and further opportunities for joint working are being explored. The Police and Crime Commissioner also operates a joint control room with North Wales Fire and Rescue Service in St. Asaph.

The Police and Crime Commissioner continues to work with Cheshire Constabulary delivering an Armed Policing Alliance to enhance operational performance whilst continuing to deliver efficiencies and savings necessary to meet the government funding reductions in the service. In 2017-2018 the Police and Crime Commissioner increased this collaboration scheme with a joint Dog section with Cheshire Constabulary which has been established to increase legislation capability and deliver efficiencies from a consistent joined up service.

## **7. Future Outlook**

Uncertainty surrounding the level and potential impact of the future funding reductions in the Police Service mandates the need to continue to ensure that we review and transform our services. The Medium Term Financial Plan sets out the financial requirements over the 2018-2023 period. It links the policing plan and priorities to the financial strategy and can be found on the Police and Crime Commissioner's [website](#).

The Police and Crime Commissioner is committed to ensuring that the police service in North Wales is fit for purpose and provides value for money to the people of North Wales. An essential part of this is the requirement for adequate reserves to meet forthcoming challenges and ultimately protect front line services.

The 2018-2019 Budget was set by the Police and Crime Commissioner and approved by the Police and Crime Panel in January 2018 at £146.467 million. This represented a 3.58% Council Tax increase and an overall net increase of 2.27% compared to the 2017-2018 budget of £143.217 million. Savings of £1.453 million have been identified to be delivered in 2018-2019, with a further £7.432 million included in the saving plan for the following 4 years.

The results of the June 2016 European Union (EU) referendum where the UK has elected to leave the EU will have a political impact across the country. Article 50 was subsequently triggered on 29 March 2017 marking the start of the two years of negotiations to make a deal for the United Kingdom's exit from the European Union. It is uncertain at this time what impact this may have upon the police service and the funding of the service.

## **8. Events after the reporting period.**

At the time that the Statement of Accounts were submitted to the Chief Constable on the 20 September 2018, all material adjusting or non-adjusting events which would be required to be included in the Statement of Accounts have been reflected under Note 9 to the accounts.

## Statement of Accounting Policies

### 1. **General**

The Group Statement of Accounts summarises the Police and Crime Commissioner's transactions for the 2017-2018 financial year and the position at the year-end of 31 March 2018. The Police and Crime Commissioner is required to prepare an annual Statement of Accounts by the Accounts and Audit (Wales) Regulations 2014. The Regulations require the accounts to be prepared in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2016-2017, supported by International Financial Reporting Standards (IFRS) and statutory guidance issued under section 12 of the Local Government Act 2003. The code specifies the principles and practices of accounting required to prepare a Group Statement of Accounts which presents a 'true and fair' view of the financial position, financial performance and cash flows of the Police and Crime Commissioner, including group financial statements. These policies, principles and practices are applied in the same way to the Chief Constable's accounts and have been written at the Group level. Not all the Accounting Policies will be relevant to the Chief Constable, but they are included in order to have a full set of Accounting Policies within the Group.

The accounting convention adopted is historical cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

### 2. **Accruals of Income and Expenditure**

Activity is accounted for in the year it occurs, not simply when cash payments are made and received. In particular:

- Revenue from sale of goods is recognised when the Police and Crime Commissioner transfers the significant risks and rewards of ownership to the purchaser and it is probable that economic benefits or service potential associated with the transaction will flow to the Police and Crime Commissioner.
- Revenue from the provision of services to the Police and Crime Commissioner is recognised when the Police and Crime Commissioner can measure reliably the percentage of completion of the transaction, and it is probable that economic benefits or service potential associated with the transaction will flow to the Police and Crime Commissioner.
- Supplies are recorded as expenditure when they are consumed. Where there is a gap between the date that supplies are received and their consumption, they are carried as inventories on the Balance Sheet.
- Expenses in relation to services rendered (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made.
- Interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument, rather than the cash flows fixed or determined by the contract.
- Where revenue and expenditure have been recognised but cash has not been received or paid a debtor or creditor for the relevant amount is recorded in the Balance Sheet. A de minimus level of £3k is set for these transactions. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

### 3. **Cash and Cash Equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are investments that can mature immediately from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Police and Crime Commissioner's cash management.

### 4. **Exceptional items**

When items of income and expense are material, their nature and amount is disclosed separately, either on the face of the Comprehensive Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to understanding the Police and Crime Commissioner's financial performance.

### 5. **Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors**

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in the accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are made only when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Police and Crime Commissioner's financial position or financial performance. Where a change is made, unless stated otherwise it is applied retrospectively by adjusting opening balances and the comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

### 6. **Charges to Revenue for Non-Current Assets**

The Police and Crime Commissioner does not charge depreciation, revaluation and impairment or amortisation separately to services, support services or trading accounts.

The Police and Crime Commissioner is not required to raise council tax to fund depreciation, revaluation and impairment losses or amortisations. However, he is required to make an annual contribution from revenue towards the reduction in his overall borrowing requirement equal to an amount calculated on a prudent basis determined by the Police and Crime Commissioner in accordance with statutory guidance.

Depreciation, revaluation and impairment losses and amortisations are therefore replaced by the contribution in the General Fund Balance (Minimum Revenue Provision), and by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

### 7. **Employee Benefits**

#### **Benefits Payable During Employment**

Short-term employee benefits are those due to be settled within 12 months of the year-end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits (e.g. cars) for current employees and are recognised as an expense for services in the year in which employees render service to the Police and Crime Commissioner. An accrual is made for the cost of leave arising from

holiday entitlements or time off in lieu earned by employees but not taken before the year-end which employees can carry forward into the next financial year. The accrual is made at the wage and salary rates applicable in the following accounting year, being in the period in which the employee takes the benefit. The accrual is charged to the Surplus or Deficit on the Provision of Services, but then reversed through the Movement in Reserves Statement so that holiday benefits are charged to revenue in the financial year in which the holiday absence occurs.

### **Termination Benefits**

Termination benefits are amounts payable as a result of a decision by the Police and Crime Commissioner to terminate an employee's employment before the normal retirement date or an employee's decision to accept voluntary redundancy, and are charged on an accruals basis to the Non Distributed Costs line in the Comprehensive Income and Expenditure Statement at the earlier of: when the Police and Crime Commissioner can no longer withdraw the offer of those benefits; or when the Police and Crime Commissioner recognises costs for a restructuring.

Where termination benefits involve the enhancement of pensions, statutory provisions require the General Fund balance to be charged with the amount payable by the Police and Crime Commissioner to the pension fund or pensioner in the year, not the amount calculated in accordance to the relevant accounting standards. In the Movement of Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with the debits for the cash paid to the pension fund and pensioners together with any such amounts payable but unpaid at the year-end.

### **Post Employment Benefits**

The Police and Crime Commissioner participates in two different pension schemes. Both schemes provide members with defined benefits related to pay and services.

#### *Police Officers -*

Until 2005-2006 the cost of the police pensions scheme, which was an unfunded, defined benefits scheme, was met from the preceding Police Authority's Income and Expenditure Account. In 2006-2007 there was a change in the way that police pensions were accounted for and a central fund was created by the Home Office to meet the cost of pensions and commutation payments. Police and Crime Commissioners pay a percentage of officers' salaries into the fund. Injury pensions continue to be the responsibility of the Police and Crime Commissioner and are met from the Police and Crime Commissioner's Income and Expenditure Account.

#### *Police Staff (including staff employed in the Office of the Police and Crime Commissioner) -*

These employees are eligible to join the Local Government Pension Scheme, which is administered by Gwynedd Council. The triennial actuarial assessment carried out in 2016 stated that the employer's contribution needed to be set at a minimum of 16.3% per annum plus a lump sum of £0.8m to meet the liabilities of the fund. The next triennial assessment will take place in 2019.

### **The Local Government Pension Scheme**

The Local Government Pension Scheme is a defined benefits scheme:

- the liabilities of the Gwynedd Pension Fund attributable to the Police and Crime Commissioner are included in the Balance Sheet on an actuarial basis using the projected unit method, i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates etc., and estimates of projected earnings for current employees.

- the liabilities are discounted to their value at current prices, using a discount rate based on an indicative rate of return on Government bonds adjusted for additional yield from high quality corporate bonds (iBoxx Sterling Corporates AA).
- the assets of the Gwynedd Pension Fund attributable to the Police and Crime Commissioner are included in the Balance Sheet at their fair value:
  - Quoted securities at current bid price
  - Unquoted securities at professional estimate
  - Unitised securities at current bid price
  - Property at market value.
- the change in the net pensions liability is analysed into the following components:

Service cost comprising:

- (i) Current Service Cost – the increase in the present value of the defined benefit obligation resulting from employee service in the current period which is allocated to the Comprehensive Income and Expenditure Statement.
- (i) Past Service Cost – the increase in liabilities as a result of a scheme amendment or curtailment whose effect relates to years of service earned in earlier years and which are debited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs.
- (ii) Net interest on the net defined benefit liability (asset) – the net interest expense for the Police and Crime Commissioner from the change during the period in the net defined liability (asset) that arises from the passage of time and is charged to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. This is calculated by applying the discount rate used to measure the defined benefit liability obligation at the beginning of the period to the net defined benefit liability (asset) at the end of the period by taking into account any changes in the net defined benefit liability (asset) during the period as a result of contribution and benefit payments.

Remeasurements comprising:

- (i) The return on plan assets – excluding amounts included in the net interest on the net defined benefit liability (asset) and is charged the Pensions Reserve as Other Comprehensive Income and Expenditure.
- (ii) Actuarial gains or losses – changes in the net pensions' liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions which are charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.

Contributions paid to the Gwynedd Pension Fund – cash paid as employers' contributions to the pension fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require that the General Fund balance be charged with the amounts payable by the Police and Crime Commissioner to the pension fund or directly to pensioners in the year, not the amount calculated in accordance with the relevant accounting standards. In the Movement in Reserves Statement, this means there are transfers to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with the debits for cash paid to the pension fund and pensioners and together with any other amounts payable but unpaid at the year-end. The

negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

### **Discretionary Benefits**

The Police and Crime Commissioner has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pensions Scheme and in accordance with the Police and Crime Commissioner's early retirement process.

## **8. Events after the Reporting Period**

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period, which require the Statement of Accounts to be adjusted to reflect such events.
- those that are indicative of conditions that arose after the reporting period, which do not require the Statement of Accounts to be adjusted to reflect such events, but where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

## **9. Financial Instruments**

### Financial Liabilities

Financial Liabilities are recognised on the Balance Sheet when the Police and Crime Commissioner becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and are subsequently carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts the estimated future cash payments over the life of the instrument to the amount at which it was originally recognised.

The amount presented in the balance sheet with respect to long and short term borrowing is the outstanding principal repayable (plus accrued interest); and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable in the year according to the loan agreement.

Gains and losses on the repurchase or early settlement of borrowing are credited and debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement in the year of repurchase/settlement. However, where repurchase has taken place as part of a restructuring of the loan portfolio that involves the modification or exchange of existing instruments, the premium or discount is respectively deducted from or added to the amortised cost of the new or modified loan and the write-down to the Comprehensive Income and Expenditure Statement is spread over the life of the loan by an adjustment to the effective interest rate.

Where premiums or discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the General Fund Balance to be spread over future years. The Police and Crime Commissioner's policy is to spread the gain or loss over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid. The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required against the General Fund Balance is managed by the transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

### Financial Assets

Financial assets are classified into two types:

- loans and receivables which are assets that have a fixed or determinable repayments but are not quoted in an active market
- available-for-sale assets which are assets that have a quoted market price and/or do not have fixed or determinable payments

### Loans and Receivables

Loans and receivables are recognised on the Balance Sheet when the Police and Crime Commissioner becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For most of the loans that the Police and Crime Commissioner has made, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the Comprehensive Income and Expenditure Statement is the amount receivable for the year in the loan agreement.

Where assets are identified as impaired because the likelihood arising from a past event that payments due under a contract will not be made, the asset is written down and a charge made to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate.

Any gains or losses that arise in the derecognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

### Available-for-sale Assets

Available-for-sale assets are recognised on the Balance Sheet when the Police and Crime Commissioner becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. Where the asset has fixed or determinable payments, annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the amortised cost of the asset multiplied by the effective rate of interest for the instrument. Where there are no fixed or determinable payments, income (e.g. dividends) is credited to the Comprehensive Income and Expenditure Statement when it becomes receivable by the Police and Crime Commissioner.



Assets are maintained in the Balance Sheet at fair value. Values are based on the following techniques:

- instruments with quoted market prices – the market price
- other instruments with fixed and determinable payments – discounted cash flow analysis
- equity shares with no quoted market prices – independent appraisal of company valuations.

The inputs to the measurement techniques are categorised in accordance with the following three levels:

- Level 1 inputs – quoted prices (unadjusted) in active markets for identical assets that the Police and Crime Commissioner can access at the measurement date.
- Level 2 inputs – inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly.
- Level 3 inputs – unobservable inputs for the asset.

Changes in fair value are balanced by an entry in the Available-for-Sale Reserve and the gain/loss is recognised in the Surplus or Deficit on Revaluation of Available-for-Sale Financial Assets. The exception is where impairment losses have been incurred – these are debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any net gain or loss for the asset accumulated in the Available-for-Sale Reserve.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made (fixed or determinable payments) or fair value falls below cost, the asset is written down and a charge made to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. If the asset has fixed or determinable payments, the impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate. Otherwise, the impairment loss is measured as any shortfall of fair value against the acquisition cost of the instrument (net of any principal repayment and amortisation).

Any gains and losses that arise on the derecognition of the asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any accumulated gains or losses previously recognised in the Available-for-Sale Reserve. Where fair value cannot be measured reliably, the instrument is carried at cost (less any impairment losses).

#### 10. **Government Grants and Contributions**

Whether paid on account, by instalments or in arrears, government grant and third party contributions and donations are recognised as due by the Police and Crime Commissioner when there is reasonable assurance that:

- the Police and Crime Commissioner will comply with the conditions attached to the payments, and
- the grants or contributions will be received.

Amounts recognised as due to the Police and Crime Commissioner are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service (attributable revenue grants and contributions) or Taxation and Non-Specific Grant Income (non ring-fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is transferred to the Capital Grants Unapplied Reserve. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied Reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

**11. Interest in other entities**

The Police and Crime Commissioner has material interests in other entities that have the nature of a subsidiary, associate and jointly controlled entities and is required to prepare group accounts. In the Police and Crime Commissioner's single entity accounts interests in other entities are recorded in accordance with proper accounting practice. In respect of the North Wales Police and the Police and Crime Commissioner's group accounts, the Chief Constable of North Wales is deemed to be a 100% wholly owned subsidiary of the Police and Crime Commissioner.

**12. Inventories and Long term Contracts**

Inventories are included in the Balance Sheet at the lower of cost and net realisable value. The cost of inventories is assigned using the first in first out (FIFO) costing formula. Long term contracts are accounted for on the basis of charging the Surplus or Deficit on the Provision of Services with the value of works or services received under the contract during the financial year.

**13. Jointly Controlled Operations and Jointly Controlled Assets**

Jointly controlled operations are activities undertaken by the Police and Crime Commissioner in conjunction with other venturers that involve the use of the assets and resources of the venturers rather than the establishment of a separate entity. The Police and Crime Commissioner recognises on the Balance Sheet the assets that the Commissioner controls including his share of any assets held jointly and the liabilities that the Commissioner incurs including his share of any liabilities incurred jointly and debits and credits the Comprehensive Income and Expenditure Statement with the expenditure and any share of expenditure incurred jointly and the share of income that is earned from the activity of the operation.

Jointly controlled assets are items of property, plant or equipment that are jointly controlled by the Police and Crime Commissioner and other venturers, with the assets being used to obtain benefits for the venturers. The joint venture does not involve the establishment of a separate entity. The Police and Crime Commissioner accounts for only his share of the jointly controlled assets, the liabilities and expenses that he incurs on his own behalf or jointly with others in respect of his interest in the joint venture and income that is earned from the venture. Details of any jointly controlled operations can be seen in Note 21 to the Accounts.

**14. Leases**

Finance leases transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey the right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

### **The Police and Crime Commissioner as a Lessee**

#### Finance Leases

Property, plant and equipment held under finance leases are recognised on the Balance Sheet at the commencement of the lease at its fair value measured at the lease's inception (or the present value of the minimum lease payments, if lower). The asset recognised is matched by the liability for the obligation to pay the lessor. Initial direct costs to the Police and Crime Commissioner are added to the carrying amount of the asset. Premiums paid on entry into the lease are applied to writing down the lease liability. Contingent rents are charged as expenses in the periods in which they are incurred.

Lease payments are apportioned between:

- a charge for the acquisition of the interest in the property, plant or equipment which is applied to write down the lease liability, and
- a finance charge (debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement).

Property, plant and equipment recognised under finance leases are accounted for using the policies applied generally to such assets, subject to depreciation being charged over the lease term if this is shorter than the asset's estimated useful life (where ownership of the asset does not transfer to the Police and Crime Commissioner at the end of the lease period).

The Police and Crime Commissioner is not required to raise council tax to cover depreciation or revaluation and impairment losses arising on leased assets. Instead, a prudent annual contribution is made from revenue funds towards the deemed capital investment in accordance with statutory requirements. Depreciation and revaluation and impairment losses are therefore substituted by a revenue contribution in the General Fund Balance, by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

#### Operating Leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense for the use of leased property, plant and equipment. Charges are made on a straight-line basis over the life of the lease even if this does not match the pattern of payments (e.g. there is a rent free period at the commencement of the lease).

### **The Police and Crime Commissioner as a Lessor**

A lessor lets property, plant or equipment under a lease arrangement to others.

#### Finance Leases

Where the Police and Crime Commissioner grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the balance sheet as a disposal. At the commencement of the lease the carrying amount of the asset in the balance sheet, (whether property, plant or equipment or assets held for sale) is written off to the other operating expenditure line in the comprehensive income and expenditure statement as part of the gain or loss on disposal. A gain representing the Police and Crime

Commissioner's net investment in the lease, is credited to the same line in the comprehensive income and expenditure statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal), matched by a lease (long term debtor) asset on the balance sheet.

Lease rentals receivable are apportioned between:

- a charge for the acquisition of the interest in the property – applied to write down the lease debtor (together with any premiums received), and
- finance income (credited to the financing and investment income and expenditure line in the comprehensive income and expenditure statement).

The gain credited to the comprehensive income and expenditure statement on disposal is not permitted by statute to increase the general fund balance and is required to be treated as a capital receipt. Where a premium has been received, this is posted out of the general fund balance to the capital receipts reserve in the Movement in Reserves Statement. Where the amount due in relation to the lease asset is to be settled by the payment of rentals in future financial years, this is posted out of the general fund balance to the deferred capital receipts reserve in the Movement in Reserves Statement.

When the future rentals are received the element for the capital receipt for the disposal of the asset is used to write down the lease debtor. At this point the deferred capital receipts are transferred to the capital receipts reserve. The written off value of disposals is not a charge against council tax, as the cost of non-current assets is fully provided for under separate arrangements under capital financing. Amounts are therefore appropriated to the capital adjustment account from the general fund balance through the Movement in Reserves Statement.

#### Operating Leases

Where the Police and Crime Commissioner grants an operating lease over a property or an item of plant or equipment, the asset is retained in the balance sheet. Rental income is credited to the other operating expenditure line in the comprehensive income and expenditure statement. Credits are made on a straight line basis over the life of the lease even if this does not match the pattern of payments (e.g. there is a premium paid at the commencement of the lease). Initial direct costs incurred in negotiating or arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

#### **15. Overheads and Support Services**

The costs of overheads and support services are charged to service segments in accordance with the Police and Crime Commissioner's arrangements for accountability and financial performance

#### **16. Property Plant and Equipment**

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

#### Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Police and Crime Commissioner and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

## Measurement

Assets are initially measured at cost, comprising:

- the purchase price
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management
- if applicable, the initial estimate of costs of dismantling and removing the item and then restoring the site on which it is located.

The Police and Crime Commissioner does not capitalise borrowing costs incurred whilst the assets are under construction.

The cost of an asset other than by purchase is deemed to be its fair value, unless the acquisition does not have commercial substance (i.e. it will not lead to a variation in the cash flows to the Police and Crime Commissioner). In the latter case, where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset is given up by the Police and Crime Commissioner.

Donated assets are measured initially at fair value. The difference between fair value and any consideration paid is credited to the Taxation and Non-Specific Grant Income line of the Comprehensive Income and Expenditure Statement, (unless the donation has been made conditionally); until conditions are satisfied the gain is held in the Donated Assets Account. Where gains are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance to the Capital Adjustment Account in the Movement in Reserves Statement.

Assets are then carried in the Balance Sheet using the following measurement basis:

- Infrastructure, community assets and assets under construction - depreciated historical cost
- Dwellings and all other assets – fair value determined as the amount that would be paid for the asset in its existing use (i.e. existing use value or EUV).

Where there is no market based evidence of current value because of the specialist nature of the asset, depreciated replacement cost is used as a substitute for fair value.

Where non-property assets that have short useful lives or low values (or both), depreciated historical cost basis is used as a substitute for current value.

Assets included in the Balance Sheet at current value are revalued sufficiently regularly to ensure their carrying amount is not materially different from their fair value at the year-end, as a minimum every five years. Increases in the valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, gains may be credited to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a loss previously charged.

Where decreases in value are identified, they are accounted for as follows:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against the balance (up to the amount of the accumulated gains)
- where there is no balance in the revaluation reserve or an insufficient balance, the carrying amount of the asset is written down in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before this date have been consolidated into the Capital Adjustment Account.

### Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for as following:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gain)
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is reversed subsequently, the reversal is credited in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

### Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without determinable finite useful life (i.e. freehold land) and assets that are not yet available for use (assets under construction).

Where an asset has major components with significant value, the components are depreciated separately. The Police and Crime Commissioner has applied the following de-minimus limits and components will be recognised separately only where:

- (i) Remaining life of component is between 0 and 10 years and value of component is over £50k
- (ii) Remaining life of component is between 10 and 15 years and value of component is over £100k
- (iii) Remaining life of component is between 15 and 20 years and value of component is over £250k
- (iv) Remaining life of component is between 20 and 30 years and value of component is over £400k
- (v) Remaining life of component is between 30 and 40 years and value of component is over £800k
- (vi) Remaining life of component is between 40 and 50 years and value of component is over £1500k
- (vii) Remaining life of component is between 50 and 60 years and value of component is over £2000k

Asset Type:	Depreciation Policy:
Buildings	Depreciated over the life expectancy as stated by the valuer on a straight line method and revalued at least every 5 years
Computer Equipment	Straight line over 3 to 5 years commencing in the year following purchase.
General Equipment, Furniture and Fittings and Radio Equipment	Straight line over 7-10 years commencing in the year following purchase.
Vehicles	Straight line over 4 years commencing in the year of purchase.
Land	Undeveloped sites are not depreciated.

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

#### Disposals and Non-Current Assets held for Sale

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to the fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previous losses recognised in the Surplus or Deficit on Provision of Services. Depreciation is not charged on Assets Held for Sale.

If assets no longer meet the criteria to be classified as Assets Held for Sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale (adjusted for depreciation, amortisation or revaluations that would have been recognised had they not been classified as Held for Sale), and their recoverable amount at the date of the decision not to sell.

Details of any properties classified as Assets Held for Sale are disclosed in the Balance Sheet and relevant notes. The Police and Crime Commissioner had no assets held for sale at 31 March 2017.

Assets that are to be abandoned or scrapped are not classified as Assets Held for Sale.

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

Amounts received for a disposal in excess of £10,000 are categorised as capital receipts. The balance of receipts is required to be credited to the Capital Receipts Reserve and then can be used only for new capital investment (or set aside to reduce the Police and Crime Commissioner's underlying need to borrow - the capital financing requirement). Receipts are appropriated to the Reserve from the General Fund Balance in the Movement in Reserves Statement.

The value of disposals written out is not a charge against council tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

## 17. Private Finance Initiative

The Police and Crime Commissioner has entered into one long term contractual agreement under PFI where the contractor is responsible for design, construction, finance and maintenance of the Custody Suite, Major Incident facility, Scientific Support facility and office space at St. Asaph. As the Police and Crime Commissioner is deemed to control the services that are provided under its PFI scheme and as ownership of the fixed assets will pass to the Police and Crime Commissioner at the end of the contract for no additional charge, the Police and Crime Commissioner carries the fixed assets used under the contracts on the Balance Sheet.

The original recognition of these fixed assets has been balanced by a corresponding liability for the amounts due to the scheme operator.

## 18. Provisions, Contingent Liabilities and Contingent Assets

Provisions are made where an event has taken place that gives the Police and Crime Commissioner a legal or constructive obligation that probably requires settlement by transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense in the Comprehensive Income and Expenditure Statement in the year that the Police and Crime Commissioner becomes aware of the obligation, and are measured at the best estimate at the balance sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year and where it becomes less than probable that a transfer of economic benefits will now be required (or a lower settlement than anticipated is made); the provision is reversed and credited back to the relevant service.

Where some or all of the payment required to settle a provision is expected to be recovered from another party (e.g. from an insurance claim), this is recognised as income for the relevant service only when it is virtually certain that reimbursement will be received if the Police and Crime Commissioner settles the obligation.

The insurance provision covers insurance liability for those risks not covered externally and also covers any excess on external insurance policies. The provision covers public and employer's risk. There are contingent liabilities to be met from this provision.

The provision for doubtful debts is included within impairment in Current Assets.

Carbon Reduction Commitment (CRC) Energy Efficiency Scheme – this is a mandatory scheme for large public and private sector organisations and is designed to improve energy efficiency and cut emissions. Organisations that qualify are required to purchase and surrender carbon allowances on the basis of their emissions and reflect any liabilities within their accounts. The Police and Crime Commissioner is currently not required to participate in the scheme due to current emissions being below the qualification threshold.

### Contingent Liabilities

A contingent liability arises when an event has taken place that gives the Police and Crime Commissioner a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Police and Crime Commissioner. They can arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.



Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

### Contingent Assets

A contingent asset arises when an event has taken place that gives the Police and Crime Commissioner a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Police and Crime Commissioner.

Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

## 19. **Reserves**

The Police and Crime Commissioner sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged in that year to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The amount is then appropriated back into the General Fund Balance in the Movement in Reserves Statement so there is no net charge to council tax for the expenditure during the accounting period.

Unusable Reserves - certain reserves are maintained to manage the accounting processes for non-current assets, financial instruments, retirements and employee benefits and do not represent usable resources for the Police and Crime Commissioner. Reserves are explained in the relevant policies within the Medium Term Financial Plan.

## 20. **Revenue Expenditure Funded from Capital under Statute**

Expenditure incurred during the year that may be capitalised under statutory provisions but that does not result in the creation of a non-current asset has been charged as expenditure in the Comprehensive Income and Expenditure Statement in the year. Where the Police and Crime Commissioner has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the General Fund Balance to the Capital Adjustment Account reverses the amounts charged so that there is no impact on the level of revenue expenditure.

## 21. **Recognition of Revenue from Non-Exchange Transactions**

Assets and revenue arising from non-exchange transactions are recognised in accordance with the requirements of IAS 20 Accounting for Government Grants and Disclosure of Government Assistance, except where interpreted or adapted to fit the public sector are detailed in the Code and/or IPSAS 23, "Revenue from Non- Exchange Transactions (Taxes and Transfers)."

**Taxation transactions** - Assets and revenue arising from taxation transactions are recognised in the period in which the taxable event occurs, provided that the assets satisfy the definition of an asset and meet the criteria for recognition as an asset.

**Non-taxation transactions** - Assets and revenue arising from transfer transactions are recognised in the period in which the transfer arrangement becomes binding. Services in-kind are not recognised. Where a transfer is subject to conditions that, if unfulfilled, require the return of the transferred resources, the Police and Crime Commissioner recognises a liability until the condition is fulfilled.

**Basis of Measurement of Major Classes of Revenue from Non-Exchange Transactions** - Taxation revenue is measured at the nominal value of cash, and cash equivalents. Assets and revenue recognised as a consequence of a transfer are measured at the fair value of the assets recognised as at the date of recognition:

- Monetary assets are measured at their nominal value unless the time value of money is material, in which case present value is used, calculated using a discount rate that reflects the risk inherent in holding the asset; and
- Non-monetary assets are measured at their fair value, which is determined by reference to observable market values or by independent appraisal by a member of the valuation profession. Receivables are recognised when a binding transfer arrangement is in place but cash or other assets have not been received.

## 22. **VAT**

Value added tax is only included in the Comprehensive Income and Expenditure Statement if it is irrecoverable. Generally, the Comprehensive Income and Expenditure Statement excludes VAT as any collected is paid to HM Revenues and Customs and any VAT paid is recoverable from them.

## 23. **Fair Value**

The Police and Crime Commissioner measures some of his financial instruments at fair value at each reporting date. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement assumes that the transaction to sell the asset or transfer the liability takes place either:

- in the principal market for the asset or liability, or
- in the absence of a principal market, in the most advantageous market for the asset or liability

The Police and Crime Commissioner measures the fair value of an asset or liability using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

## Statement of Responsibilities for the Statement of Accounts

The purpose of this statement is to set out the responsibilities of the Chief Constable and the Chief Financial Officer in respect of the Statement of Accounts.

### **The Chief Constable's Responsibilities**

The Chief Constable is required:-

- \* to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this organisation, that officer is the Chief Financial Officer (Director of Finance and Resources).
- \* to manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.
- \* approve the statement of accounts.

I approve this Statement of Accounts for the year ended 31 March 2018.

*H. G. Pritchard*

Gareth Pritchard Acting Chief Constable for North Wales

Date: 20/9/18.

### **The Chief Financial Officer's Responsibilities**

The Chief Financial Officer is responsible for the preparation of the Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code').

In preparing this Statement of Accounts, the Chief Financial Officer has:

- \* selected suitable accounting policies and then applied them consistently.
- \* made judgments and estimates that were reasonable and prudent.
- \* complied with the Code of Practice.

The Chief Financial Officer has also:

- \* kept proper accounting records which were up to date.
- \* taken reasonable steps for the prevention and detection of fraud and other irregularities.

### **CHIEF FINANCIAL OFFICERS CERTIFICATE**

The statement of accounts has been prepared in accordance with the requirements of the Local Government Accounts and Audit (Wales) Regulations 2014, and reflects the format and content of the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice on Local Authority Accounting 2017-2018 and the Service Reporting Code of Practice.

I certify that this Statement of accounts give a true and fair view of the financial position of the Chief Constable at the reporting date and of its income and expenditure for the year ended 31 March 2018.

The audit certificate appears on pages 62 to 64.

  
Richard Muirhead (Interim Chief Financial Officer)

North Wales Police Chief Constable's Statement of Accounts 2017-2018

Date: 20/9/18

### Expenditure and Funding Analysis

The objective of the Expenditure and Funding Analysis is to demonstrate to council tax payers how the funding available to the Chief Constable for the year has been used in providing services in comparison with those resources consumed or earned by the Chief Constable in accordance with generally accepted accounting practices. The Expenditure and Funding Analysis also shows how this expenditure is allocated for decision making purposes. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

	Net Expenditure chargeable to the General Fund	Adjustments between accounting and funding basis (Note 3)	Net Expenditure in the Comprehensive Income & Expenditure Statement	Net Expenditure chargeable to the General Fund	Adjustments between accounting and funding basis (Note 3)	Net Expenditure in the Comprehensive Income & Expenditure Statement
	2016-2017			2017-2018		
	£'000	£'000	£'000	£'000	£'000	£'000
Policing Services	175,907	-18,156	157,751	180,034	-2,430	177,604
<b>Net Cost of Services before intra group transfer</b>	<b>175,907</b>	<b>-18,156</b>	<b>157,751</b>	<b>180,034</b>	<b>-2,430</b>	<b>177,604</b>
Intra Group Transfer	-175,907	0	-175,907	-180,034	0	-180,034
<b>Net Cost of Services</b>	<b>0</b>	<b>-18,156</b>	<b>-18,156</b>	<b>0</b>	<b>-2,430</b>	<b>-2,430</b>
Other Income and Expenditure	0	48,165	48,165	0	44,501	44,501
<b>Surplus(-)/Deficit(+) on provision of services</b>	<b>0</b>	<b>30,009</b>	<b>30,009</b>	<b>0</b>	<b>42,071</b>	<b>42,071</b>

## Comprehensive Income and Expenditure Statement

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices. The overall net cost of services is nil as the operational cost of policing is funded via a transfer from the Police and Crime Commissioner to the Chief Constable. The overall financial position is reported within the Group Financial Statements.

<b>Gross Expenditure</b>		<b>Gross Expenditure</b>
<b>2016-2017</b>		<b>2017-2018</b>
<b>£000</b>		<b>£000</b>
52,452	Police Officers	54,719
32,957	Support Staff	34,663
35,942	Pensions	51,103
1,682	Allowances	2,163
648	Indirect Employees Expenses	1,073
6,156	Premises	6,178
2,646	Transport Expenses	2,566
17,394	Supplies and Services	18,025
9,836	Third Party Payments	9,332
103	Support Services	99
0	Depreciation, amortisation and impairment	0
-1,991	PCC expenditure on grants and initiatives	-2,561
-74	Uncompensated absences accrual	244
<b>157,751</b>	<b>Cost of Services</b>	<b>177,604</b>
<b>-175,907</b>	Commissioning Costs (intra-group transfer)	<b>-180,034</b>
<b>-18,156</b>	<b>Net Cost of Services</b>	<b>-2,430</b>
48,165	Financing & investment income and expenditure	44,501
<b>30,009</b>	<b>Surplus (-)/Deficit (+) on Provision of Services</b>	<b>42,071</b>
286,212	Actuarial Gains (-)/Losses (+) on pensions assets/liabilities	-18,062
<b>286,212</b>	<b>Other Comprehensive Income and Expenditure</b>	<b>-18,062</b>
-316,221	Intra group transfer	-24,009
<b>0</b>	<b>Total Comprehensive Income and Expenditure</b>	<b>0</b>

### Movement in Reserves Statement

This statement shows the movement in the year on the different reserves held by the Chief Constable.

	General Fund Balance	Capital Receipts Reserve	Capital Grants Unapplied	Total Usable Reserves	Unusable Reserves	Total Chief Constable Reserves
	£000	£000	£000	£000	£000	£000
<b>Balance at 31 March 2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-4,552</b>	<b>-4,552</b>
<u>Movement in reserves during 2016-17</u>						
Total Comprehensive Expenditure and Income	-30,009	0	0	-30,009	30,083	74
Adjustments between accounting basis & funding basis under regulations (Note 4)	30,009	0	0	30,009	-30,009	0
Net increase (+)/decrease (-) in 2016-17	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74</b>	<b>74</b>
<b>Balance at 31 March 2017 carried forward</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-4,478</b>	<b>-4,478</b>
<u>Movement in reserves during 2017-18</u>						
Total Comprehensive Expenditure and Income	-42,071	0	0	-42,071	41,827	-244
Adjustments between accounting basis & funding basis under regulations (Note 4)	42,071	0	0	42,071	-42,071	0
Net increase (+)/decrease (-) in 2017-18	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-244</b>	<b>-244</b>
<b>Balance at 31 March 2018 carried forward</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-4,722</b>	<b>-4,722</b>

## Balance Sheet

The Balance Sheet shows the assets and liabilities recognised by the Chief Constable. The net assets position is nil as the intra-group transactions transfer the assets and liabilities into the Group/Police and Crime Commissioner's accounts. The Chief Constable does not hold any reserves to meet any obligations as these are held by the Group and the overall financial position is reported within the Group Financial Statements.

31 March 2017 £000		31 March 2018 £000
1,682,496	Long Term Debtor with the PCC (Note 14)	1,706,262
<b>1,682,496</b>	<b>Long Term Assets</b>	<b>1,706,262</b>
776	Inventories (Note 10)	806
3,592	Prepayments (Note 11)	5,595
7,717	Intra Group Transfer (Note 1)	8,119
<b>12,085</b>	<b>Current Assets</b>	<b>14,520</b>
-12,195	Short Term Creditors (Note 12)	-12,841
-4,368	Intra group Transfer (Note 1)	-6,401
<b>-16,563</b>	<b>Current Liabilities</b>	<b>-19,242</b>
-1,682,496	Pension Liabilities (Note 17)	-1,706,262
<b>-1,682,496</b>	<b>Long Term Liabilities</b>	<b>-1,706,262</b>
<b>-4,478</b>	<b>Net Assets</b>	<b>-4,722</b>
-4,478	Accumulated Absence Account	-4,722
<b>-4,478</b>	<b>Total Unusable Reserves</b>	<b>-4,722</b>

### Cashflow Statement

This Cash Flow statement shows the changes in cash and cash equivalents during the reporting period. All cash and cash equivalents are held by the Police and Crime Commissioner and are shown within the Group Accounts.

2016-2017 £000		2017-2018 £000
30,009	Net surplus (-) or deficit (+) on the provision of services	42,071
-30,009	Adjust net surplus (-) or deficit (+) on the provision of services for non-cash movements	-42,071
0	Adjust for items included in the net surplus (-) or deficit (+) on the provision of services that are investing and financing activities	0
0	Net cash flows from Operating Activities	0
0	Investing activities	0
0	Financing Activities	0
<b>0</b>	<b>Net increase (-) or decrease (+) in cash and cash equivalents</b>	<b>0</b>
0	Cash and cash equivalents at the beginning of the reporting period	0
<b>0</b>	<b>Cash and cash equivalents at the end of the reporting period</b>	<b>0</b>



## Notes to the Chief Constable's Statement of Accounts

### 1. Intra Group Transfer

The intra group transfer represents the short term amounts due relating to creditors, prepayments, inventories and adjustments between the accounting basis and funding basis received by the Chief Constable as at the 31 March 2018.

### 2. Restatement of the Comprehensive Income and Expenditure Statement

There are no changes that require the restatement of the previous year's Statement.

### 3. Notes to the Expenditure and Funding Analysis

<b>Adjustments between Funding and Accounting Basis 2017-2018</b>				
Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts	Adjustments for Capital Purposes  (Note 1)	Net change for the Pensions Adjustments  (Note 2)	Other Differences  (Note 3)	Total Adjustments
Chief Constable	0	-2,674	244	-2,430
<b>Net Cost of Service</b>	<b>0</b>	<b>-2,674</b>	<b>244</b>	<b>-2,430</b>
Other income and expenditure from the Expenditure Funding Analysis	0	44,501	0	<b>44,501</b>
<b>Difference between the General Fund surplus/deficit and the Comprehensive Income and Expenditure Statement surplus/deficit on the provision of services</b>	<b>0</b>	<b>41,827</b>	<b>244</b>	<b>42,071</b>

<b>Adjustments between Funding and Accounting Basis 2016-2017</b>				
Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts	Adjustments for Capital Purposes  (Note 1)	Net change for the Pensions Adjustments  (Note 2)	Other Differences  (Note 3)	Total Adjustments
Chief Constable	0	-18,082	-74	<b>-18,156</b>
<b>Net Cost of Service</b>	<b>0</b>	<b>-18,082</b>	<b>-74</b>	<b>-18,156</b>
Other income and expenditure from the Expenditure Funding Analysis	0	48,165	0	<b>48,165</b>
<b>Difference between the General Fund surplus/deficit and the Comprehensive Income and Expenditure Statement surplus/deficit on the provision of services</b>	<b>0</b>	<b>30,083</b>	<b>-74</b>	<b>30,009</b>

#### Note 1: Adjustments for Capital Purposes

This column adds in depreciation and impairment and revaluation gains and losses in the services line, and for:

**Other operating expenditure** – adjusts for capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets;

**Financing and investment income and expenditure** – the statutory charges for capital financing i.e. Minimum Revenue Provision and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices;

**Taxation and non-specific grant income and expenditure** – capital grants are adjusted for income not chargeable under generally accepted accounting practices. Revenue grants are adjusted from those receivable in the year to those receivable without conditions or for which conditions were satisfied throughout the year. The Taxation and Non Specific Grant Income and Expenditure line is credited with capital grants receivable in the year without conditions or for which conditions were satisfied in the year.

As all property, plant and equipment assets are held by the Police and Crime Commissioner, there are no adjustments in the Chief Constable's accounts in respect of capital accounting and financing.

#### **Note 2: Net change for pension adjustments**

Net change for the removal of pension contributions and the addition of IAS 19 Employee Benefits pension related expenditure and income:

For **services** this represents the removal of the employer pension contributions made by the authority as allowed by statute and the replacement with current service costs and past service costs;

For **Financing and investment income and expenditure** – the net interest on the defined benefit liability is charged to the CIES.

#### **Note 3: Other Differences**

Other differences between amounts debited/credited to the Comprehensive Income and Expenditure Statement and amounts payable/receivable to be recognised under statute:

For **Financing and investment income and expenditure** the other differences column recognises adjustments to the General Fund for the timing differences for premiums and discounts;

The charge under **Taxation and non-specific grant income and expenditure** represents the difference between what is chargeable under statutory regulations for council tax and NDR that was projected to be received at the start of the year and the income recognised under generally accepted accounting practices in the Code. This is a timing difference as any difference will be brought forward in future Surpluses or Deficits on the Collection Fund.

#### **4. Adjustment between Accounting Basis and Funding Basis under Regulations**

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Police and Crime Commissioner in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Police and Crime Commissioner to meet future capital and revenue expenditure.

The majority of the adjustments relate to the accounts of the Commissioner. The exceptions are the adjustments in respect of the pensions Reserve and the Accumulated Absence account which are presented below.

2017-2018	Usable Reserves			Movement in Unusable Reserves £000
	General Fund Balance £000	Capital Receipts Reserve £000	Capital Grants Unapplied £000	
<b>Adjustments to Revenue Resources:</b>				
Pensions costs (transferred to (or from) the pensions reserve)	41,827	0	0	-41,827
Charges for depreciation and impairment of non-current assets	0	0	0	0
Revaluation losses on Property, plant and equipment	0	0	0	0
Capital grants and contributions applied	0	0	0	0
Holiday Pay (transferred to the accumulated absences account)	244	0	0	-244
Financial Instruments (transferred to the FIAA)	0	0	0	0
Reversal of entries included in the SDPS in relation to capital expenditure (charged to the CAA).	0	0	0	0
<b>Total Adjustments to Revenue Resources</b>	<b>42,071</b>	<b>0</b>	<b>0</b>	<b>-42,071</b>
<b>Total Adjustments</b>	<b>42,071</b>	<b>0</b>	<b>0</b>	<b>-42,071</b>

2016-2017	Usable Reserves			Movement in Unusable Reserves £000
	General Fund Balance £000	Capital Receipts Reserve £000	Capital Grants Unapplied £000	
<b>Adjustments to Revenue Resources:</b>				
Pensions costs (transferred to (or from) the pensions reserve)	30,083	0	0	-30,083
Charges for depreciation and impairment of non-current assets	0	0	0	0
Revaluation losses on Property, plant and equipment	0	0	0	0
Capital grants and contributions applied	0	0	0	0
Holiday Pay (transferred to the accumulated absences account)	-74	0	0	74
Financial Instruments (transferred to the FIAA)	0	0	0	0
Reversal of entries included in the SDPS in relation to capital expenditure (charged to the CAA).	0	0	0	0
<b>Total Adjustments to Revenue Resources</b>	<b>30,009</b>	<b>0</b>	<b>0</b>	<b>-30,009</b>
<b>Total Adjustments</b>	<b>30,009</b>	<b>0</b>	<b>0</b>	<b>-30,009</b>

## 5. Accounting Standards that have been issued but have not yet been adopted

The Code requires the Chief Constable to disclose information relating to the impact of an accounting change that will be required by a new accounting standard that has been issued but not yet adopted by the Code. The following changes will be required from 1 April 2018 and are not considered to have a significant impact upon the Statement of Accounts:

- a) IFRS 9 Financial Instruments – classification, measurement and impairment of Financial Assets and Liabilities. The impact of this amendment is not expected to have a significant impact on the Statement of Accounts.
- b) IFRS 15 Revenue from Contracts with Customers – the impact of this amendment is not expected to have a material effect upon the Statement of Accounts.

## 6. Critical Judgements in applying Accounting Policies

In applying the accounting policies set out in the Statements, the Police and Crime Commissioner has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the Statement of Accounts are:-

There has been a reduction in funding from the government each year since 2010-2011 and although flat cash settlements are expected this amounts to a real terms cut. There remains uncertainty around proposed changes to the Police Funding Formula in the medium term. This necessitated a structural review and resulted in the Police and Crime Commissioner awarding voluntary redundancies for a number of employees. There are plans in place to meet the budget deficit in future years as set out in the medium term financial plan; however, it is not certain whether the current levels of contraction will be sufficient in order to meet the deficit over the period of the medium term financial plan and therefore further service reviews have been commissioned.

## 7. Assumptions Made About the Future and Other Major Source of Estimation Uncertainty

The Statement of Accounts contains estimated figures that are based on assumptions made by the Chief Constable about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

Items within the Group Balance Sheet as at 31 March 2018 for which there is a significant risk of material adjustment in the forthcoming year are as follows:

Item	Uncertainties	Effect if Actual results Differ from Assumptions
Property, Plant and Equipment	Assets are depreciated over useful lives that are dependent on assumptions about level of repairs and maintenance that will be incurred for individual assets. The current economic climate makes it uncertain that the Police and Crime Commissioner will be able to sustain current spending on repairs and maintenance, bringing into doubt the useful lives assigned to assets.	If the useful lives of the assets are reduced, depreciation increases and the carrying amount of the asset falls. It is estimated that the annual depreciation charge for buildings would increase by approximately £28k annually if the useful lives were reduced by one year.
Pensions Liability	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected return on pension funds' assets. A firm of consulting actuaries is engaged to provide the Police and Crime Commissioner with expert advice about the assumptions to be applied.	The effects on the net pension liability of changes in individual assumptions can be measured. The impact of increase or decrease in the assumptions e.g. increase or decrease in the discount rate is set out in Note 33.

## 8. Material Items of Income and Expense

All applicable material items of income and expenditure have been set out on the face of the Comprehensive Income and Expenditure Statement.

## 9. Events after the Balance Sheet Date

Material events taking place after the reporting date but prior to the financial statements being authorised for issue are reflected in the financial statements and notes. Where events taking place provided information about conditions existing at 31 March 2018 the figures in the financial statements and notes have been adjusted in all material respects to reflect the impact of this information.

## 10. Inventories

	HQ Stores		Other Stores		Total
	2017-2018	2016-2017	2017-2018	2016-2017	2017-18
	£000	£000	£000	£000	£000
<b>Balance outstanding at start of year</b>	<b>182</b>	<b>193</b>	<b>594</b>	<b>111</b>	<b>776</b>
Purchases	552	434	189	679	<b>741</b>
Recognised as an expense in the year	-505	-445	-206	-196	<b>-711</b>
Written off balances	0	0	0	0	<b>0</b>
Reversal of write-offs in previous years	0	0	0	0	<b>0</b>
<b>Balance outstanding at year end</b>	<b>229</b>	<b>182</b>	<b>577</b>	<b>594</b>	<b>806</b>

## 11. Prepayments

	2017-2018 £'000	2016-2017 £'000
<b>Amounts falling due in one year -</b>		
Central Government Bodies	0	0
Other Local Authorities	1,606	3
NHS Bodies	0	0
Public Corporations and Trading Funds	88	77
Other entities and individuals	3,901	3,512
	<b>5,595</b>	<b>3,592</b>

## 12. Creditors

	2017-2018 £'000	2016-2017 £'000
<b>Amounts falling due in one year -</b>		
Central Government Bodies	2,807	2,664
Other Local Authorities	862	1,527
NHS Bodies	42	10
Public Corporations and Trading Funds	57	19
Other entities and individuals	9,073	7,975
	<b>12,841</b>	<b>12,195</b>

### 13. External Audit Costs

The Chief Constable has incurred the following costs in relation to the audit of the Statement of Accounts and certification of grant claims:

	2017-2018			2016-2017		
	Group	PCC	CC	Group	PCC	CC
	£000	£000	£000	£000	£000	£000
Fees payable to the Wales Audit Office with regard to external audit services carried out by the appointed auditor	86	43	43	90	45	45
<b>Total</b>	<b>86</b>	<b>43</b>	<b>43</b>	<b>90</b>	<b>45</b>	<b>45</b>

The above represents payments made within the financial year 2017-2018; this includes an overcharge relating to 2016-2017 performance fees of £4,626.69. The agreed strategy fee for the audit year November 2017 to October 2018 was £86,866 for 2017-2018.

### 14. Officers Remuneration

The following tables set out the remuneration disclosures for Relevant Police Officers (defined as the Chief Constable and any Senior Police Officers with salary of more than £150,000 per year); Senior Police Officers (above the rank of Superintendent) and Senior Employees (designated office holder of a local government body). The amounts for the Officers and Staff below have been fully charged within the Comprehensive Income and Expenditure Account.

2017-2018	Notes:	Salary (including fees & allowances) £	Bonuses £	Expense Allowance £	Other Expenses £	Benefits in kind £	Total remuneration excluding pension contributions £	Pension contributions £	Total remuneration including pension contributions £
Chief Constable – M. Polin		143,803	0	105	0	3,823	147,731	0	147,731
Chief Constable – G. Pritchard	1	9,050	0	0	0	220	9,270	2,141	11,411
Deputy Chief Constable		111,260	0	134	0	3,276	114,670	26,041	140,711
Deputy Chief Constable	2	7,452	0	0	0	289	7,741	1,703	9,444
Assistant Chief Constable		106,674	0	6	0	4,297	110,977	25,108	136,085
Assistant Chief Constable	3	7,048	0	0	0	121	7,169	1,311	8,480
Director of Finance & Resources		101,805	0	2,392	0	1,940	106,137	16,594	122,731
Force Medical Officer - Dr. A. Lister	4	34,398	0	0	0	0	34,398	5,607	40,005

Note 1: The post holder covered this post from 01/04/2017 to 23/04/2017.

Note 2: The post holder covered this post from 01/04/2017 to 23/04/2017.

Note 3: The post holder covered this post from 01/04/2017 to 23/04/2017.

Note 4: The Force Medical Officer works reduced hours under agreement. The full time equivalent salary is £171,990.

<b>2016-2017</b>									
<b>Post Holder:</b>	<b>Notes:</b>	<b>Salary (including fees &amp; allowances) £</b>	<b>Bonuses £</b>	<b>Expense Allowance £</b>	<b>Other Expenses £</b>	<b>Benefits in kind £</b>	<b>Total remuneration excluding pension contributions £</b>	<b>Pension contributions £</b>	<b>Total remuneration including pension contributions £</b>
Chief Constable – M. Polin		141,616	0	0	0	5,539	147,155	0	147,155
Chief Constable – G. Pritchard	1	7,240	0	0	0	188	7,428	1,712	9,140
Deputy Chief Constable		110,955	0	80	0	3,425	114,460	26,120	140,580
Deputy Chief Constable	2	5,962	0	0	0	204	6,166	1,361	7,527
Assistant Chief Constable	3	105,316	0	6	-4,146	3,716	104,892	24,929	129,821
Assistant Chief Constable	4	5,108	0	0	0	102	5,210	1,048	6,258
Director of Finance & Resources	5	100,286	0	4,400	8,001	1,699	114,386	16,347	130,733
Force Medical Officer - Dr. A. Lister	6	36,232	0	0	0	0	36,232	5,906	42,138

Note 1: The post holder covered this post from 13/3/2017 to 31/3/2017.

Note 2: The post holder covered this post from 13/3/2017 to 31/3/2017.

Note 3: Other expenses relate to an adjustment against the previous year.

Note 4: The post holder covered this post from 13/3/2017 to 31/3/2017.

Note 5: Other expenses relate to relocation costs.

Note 5: The Force Medical Officer works reduced hours under agreement. The full time equivalent salary is £168,478.

## 2017-2018

The Chief Constable's other employees receiving more than £60,000 remuneration for the year (excluding employer's pension contributions) were paid the following amounts

<b>Remuneration Bands</b>	<b>Number of Employees 2017-2018</b>	<b>Number of Employees 2016-2017</b>
£60,000 - £64,999	17	14
£65,000 - £69,999	8	3
£70,000 - £74,999	4	8
£75,000 - £79,999	4	4
£80,000 - £84,999	6	5
£85,000 - £89,999	0	1
£90,000 - £94,999	2	0
£95,000 - £99,999	1	0

The number of exit packages with total cost per band and the total cost of the compulsory and other redundancies are set out in the table below:

Exit packages cost band (including special payments)	Number of compulsory redundancies		Number of other departures agreed		Total number of exit packages by cost band		Total cost of exit packages in each band	
	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
	No.	No.	No.	No.	No.	No.	£000	£000
£ 0 - £20,000	0	0	0	7	0	7	0	31
£ 20,001 - £40,000	0	0	0	0	0	0	0	0
£ 40,001 - £60,000	0	0	1	0	1	0	46	0
£ 60,001 - £80,000	0	0	5	5	5	5	378	376
£ 80,001 and above	0	0	6	1	6	1	557	91

## Median Pay Ratio

The median pay ratio compares the full time equivalent remuneration of the Chief Constable to the full time equivalent median remuneration of the staff employed by the Chief Constable.

	2017-2018	2016-2017
Chief Constable's pay	147,626	147,155
Median pay of the Chief Constable's staff	32,910	33,642
Median pay ratio:	4.5	4.4

## 15. Related Parties

Members of the Joint Audit Committee declared all their financial interests relating to contracts and businesses on appointment and signed an agreement to abide by the Seven Nolan Principles of Life and declare any revised interests to the Chief Executive. Joint Audit Committee members declarations of interests can be found on the Office of the Police and Crime Commissioner's website [www.northwales-pcc.gov.uk](http://www.northwales-pcc.gov.uk)

There are also no material interests or relationships of the Chief Officers or their direct families, which could influence or control the decision making, policies or financial transactions of North Wales Police/Police and Crime Commissioner. A robust process is also in place to approve and register the business interests of both police staff and officers.

The Chief Constable is a trustee of PACT (North Wales Police and Community Trust). The Group allocates funding from income received via the Police Property Fund Account in support of PACT projects whose objectives are to raise the profile of community safety, significantly minimise the fear of crime and thus enhance the quality of life throughout North Wales. For 2017-2018 this equated to £55,000 donated from the fund to PACT and support in meeting the costs of the Fund administration of £42,947.

The Chief Constable participates in a Drug Intervention Programme which is a grant funded partnership with responsibility to reduce drug related offending and deaths through provision of support and services. The Partnership consists of officers from the Force, Community Safety Partnerships, Local Health Boards, North Wales Probation Service, North Wales Magistrates' Court, HM Prison Service, Jobcentre Plus and the Welsh Government.



## 16. Termination Benefits

The Police and Crime Commissioner utilised the following regulations in respect of termination benefits:

- the Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Regulations 2006 (as amended) and
- the Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Regulations 2000 (as amended)

and terminated the contracts of a number of employees in 2017-2018 incurring costs of £0.498 million (2016-2017 £0.981 million) as disclosed in note 14.

## 17. Defined Benefits Pension Schemes

As part of the terms and conditions of employment of its officers and other employees, the Police and Crime Commissioner offers retirement benefits. Although these benefits will not actually be payable until employees retire the Police and Crime Commissioner has a commitment to make the payments (for those benefits) and to disclose them at the time employees earn their future entitlement.

The Police and Crime Commissioner participates in two pension schemes:

- The Local Government Pension Scheme (LGPS) for Police Staff and the Office of the Police and Crime Commissioner is administered by Gwynedd Council. This is a funded defined benefit final salary scheme, meaning that the Police and Crime Commissioner and employees pay contributions into a fund, calculated at a level intended to balance the pension's liabilities to investment assets. The Police and Crime Commissioner and Chief Constable are one scheduled body within the LGPS and are not split in the accounts.

Arrangements for the award of discretionary post-retirement benefits upon early retirement – this is an unfunded defined benefit arrangement, under which the liabilities are recognised when awards are made. However, there are no investment assets built up to meet these pension liabilities, and cash has to be generated to meet actual pension payments as they eventually fall due.

The Gwynedd Pension Fund is operated under the regulatory framework for the Local Government Pension Scheme and the governance of the scheme is the responsibility of the Pensions Committee of Gwynedd Council. Policy is determined in accordance with the Pensions Fund regulations. The investment managers of the fund are appointed by the committee.

The principal risks to the Police and Crime Commissioner of the scheme are the longevity assumptions, statutory changes to the scheme (e.g. large-scale withdrawals from the scheme), changes to inflation, bond yields and the performance of equity investments held by the scheme. These are mitigated to a certain extent by the statutory requirements to charge the General Fund the amounts required by statute as described in the accounting policies note.

- The Police Pension Scheme for Police Officers. This is an unfunded defined benefit final salary scheme, meaning that there are no investment assets built up to meet the pensions liabilities, and cash has to be generated to meet actual pensions payments as they eventually fall due. Under the Police Pension Fund Regulations 2007, if the amounts receivable by the pensions fund for the year is less than the amounts payable, the Police and Crime Commissioner must annually transfer an amount required to meet the deficit to the pension fund. Subject to parliamentary scrutiny and approval, up to 100% of this cost is met by central government pension top-up grant. If however the pension fund is in surplus for the year, the surplus is required to be transferred from the pension fund to the Police and Crime Commissioner who then must repay the amount to central government.

## Transactions Relating to Post-Employment Benefits:

The Police and Crime Commissioner recognises the cost of retirement benefits in the reported cost of services when they are earned by employees rather than when the benefits are eventually paid as pensions. However, the charge we are required to make against council tax is based on the cash payable in the year, so the real cost of employment/retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. In 2017-2018 a pre payment of £1.594 million was made to the Local Government Pension Scheme in respect of lump sum payments that relate to 2018-2019 and 2019-2020. A significant discount was received for this pre payment. As this amount has been accounted for within the assets of the Police and Crime Commissioner's Balance Sheet, it has not been included in the transactions and total liabilities of the Local Government Pension Scheme. The following transactions have been made in the Comprehensive Income and Expenditure Account and the Movement in Reserves Statement during the year:

	Local Government Pension Scheme		Police Pension Scheme		Total
	2017-2018 £000	2016-2017 £000	2017-2018 £000	2016-2017 £000	2017-2018 £000
<b>Comprehensive Income &amp; Expenditure Statement</b>					
<i>Cost of Services:</i>					
<i>Service Cost comprising:</i>					
Current Service Cost	-12,070	-6,418	-28,160	-19,800	-40,230
Unfunded Benefits Contributions	114	116	0	0	114
Past Service Gains (-)/Losses (+)	0	-126	-1,030	-50	-1,030
Gain (-)/loss(+) from settlements	0	0	0	0	0
Transfers In	0	0	-430	-130	-430
Police Pension top-up grant receivable	0	0	22,958	22,763	22,958
<i>Financing and investment income and expenditure</i>					
Net interest expense	-1,631	-1,615	-42,870	-46,550	-44,501
Total Post Employment Benefit charged to the Surplus or Deficit on the Provision of Services	-13,587	-8,043	-49,532	-43,767	-63,119
<i>Other Post Employment Benefit Charged to the Comprehensive Income &amp; Expenditure Statement</i>					
<i>Remeasurement of the net defined benefit liability comprising:</i>					
Return on plan assets (excluding the amount included in the net interest expense)	1,467	23,585	0	0	1,467
Actuarial gains(+) and losses (-) arising on changes in demographic assumptions	0	764	-54,500	-30,440	-54,500
Actuarial gains (+) and losses (-) arising on changes in financial assumptions	6,039	-29,828	51,240	305,890	57,279
Other experience gains (+) and losses (-)	-15	-6,703	-7,310	-1,420	-7,325
Total Post Employment Benefit charged to the Comprehensive Income and Expenditure Account	-6,096	-20,225	-60,102	230,263	-66,198
<b>Movement in Reserves Statement</b>					
Reversal of net charges made to the Surplus or Deficit for the Provision of post-employment benefits in accordance with the code	-13,587	-8,043	-49,532	-43,767	-63,119
<i>Actual amount charged against the General Fund balance for pensions in the year:</i>					
<i>Employer's contributions payable to scheme</i>	7,204	5,540			7,204
<i>Less: Prepayment adjustment *</i>	-1,594				-1,594
<i>Adjusted Employer's contributions</i>	5,610				5,610
Retirement benefits payable to pensioners			15,682	16,187	15,682

\* a prepayment of £1.594m for lump sum payments due in 2018-19 and 2019-20, which is shown in the Balance Sheet as a prepayment (see also table below).

## Pensions Assets and Liabilities Recognised in the Balance Sheet.

The amount included in the balance sheet arising from the Police and Crime Commissioner's obligation in respect of its defined benefit plans is as follows:

	Local Government Pension Scheme		Police Pension Scheme		Total
	31 March	31 March	31 March	31 March	31 March
	2018	2017	2018	2017	2018
	£000	£000	£000	£000	£000
Present value of the defined benefit obligation	250,443	239,653	1,645,360	1,622,080	1,895,803
Fair value of plan assets	-191,135	-179,237	0	0	-191,135
Prepayment adjustment *	1,594	0	0	0	1,594
Sub-total	60,902	60,416	1,645,360	1,622,080	1,706,262
Other movement in the liability (+)/asset (-) (if applicable)	0	0	0	0	0
<b>Net Liability arising from the defined benefit obligation</b>	<b>60,902</b>	<b>60,416</b>	<b>1,645,360</b>	<b>1,622,080</b>	<b>1,706,262</b>

## Reconciliation of the Movement in the Fair Value of the Scheme (Plan) Assets

	Local Government Pension Scheme	
	31 March	31 March
	2018	2017
	£000	£000
Opening fair value of the scheme assets	179,237	146,491
Interest income	4,731	5,192
Remeasurement gain (+)/loss (+):		
- the return on plan assets, excluding the amount included in the net interest expense	1,467	23,585
- Other (if applicable)	0	0
The effect of changes in foreign exchange rates	0	0
Contribution from employer	5,610	5,540
Contributions from employees into the scheme	1,952	1,876
Benefits paid	-3,456	-3,447
Other (if applicable)	0	0
<b>Closing fair value of the scheme assets</b>	<b>189,541</b>	<b>179,237</b>

## Reconciliation of the Present Value of the Scheme Liabilities (Defined Benefit Obligation)

	Funded Liabilities: Local Government Pension Scheme		Unfunded Liabilities: Police Pension Scheme	
	31 March 2018	31 March 2017	31 March 2018	31 March 2017
	£000	£000	£000	£000
Opening balance at 1 April	239,653	192,222	1,622,080	1,320,470
Current service cost	12,070	6,418	28,160	19,800
Interest cost	6,362	6,807	42,870	46,550
Contributions from scheme participants	1,952	1,876	7,050	7,050
Remeasurement gains (-) and losses (+):				
- Actuarial gains/losses arising from changes in demographic assumptions	0	-764	-54,500	-30,440
- Actuarial gains/losses arising from changes in financial assumptions	-6,039	29,828	51,240	305,890
- Other experience gains/losses	15	6,703	-7,310	-1,420
Past service costs	0	126	1,030	50
Losses (+)/gains (-) on curtailment (where relevant)	0	0	0	0
Liabilities assumed on entity combinations	0	0	0	0
Transfers In	0	0	430	130
Benefits paid	-3,456	-3,447	-45,690	-46,000
Liabilities extinguished on settlements (where applicable)	-114	-116	0	0
<b>Closing balance at the 31 March</b>	<b>250,443</b>	<b>239,653</b>	<b>1,645,360</b>	<b>1,622,080</b>

### Local Government Pension Scheme assets comprised:

	Local Government Pension Scheme 2017-2018			Local Government Pension Scheme 2016-2017		
	Quoted Prices in Active Markets	Prices not quoted in Active Markets	Total	Quoted Prices in Active Markets	Prices not quoted in Active Markets	Total
	£000	£000	£000	£000	£000	£000
Cash and cash equivalents	7,198	0	7,198	6,743	0	6,743
Less: Prepayment adjustment *	-1,594	0	-1,594	0	0	0
<b>Sub-total</b>	5,604	0	5,604	6,743	0	6,743
Equity Securities:						
<i>By industry type:</i>						
Consumer	5,677	0	5,677	6,145	0	6,145
Manufacturing	6,271	0	6,271	5,550	0	5,550
Energy & Utilities	599	0	599	998	0	998
Financial Institutions	3,381	0	3,381	3,438	0	3,438
Health and Care	9,706	0	9,706	8,847	0	8,847
Information technology	7,267	0	7,267	7,207	0	7,207
Other	659	0	659	491	0	491
<b>Sub-total</b>	33,560	0	33,560	32,676	0	32,676

Local Government Pension Scheme assets comprised (Continued)	Local Government Pension Scheme 2017-2018			Local Government Pension Scheme 2016-2017		
	Quoted Prices in Active Markets	Prices not quoted in Active Markets	Total	Quoted Prices in Active Markets	Prices not quoted in Active Markets	Total
	£000	£000	£000	£000	£000	£000
Debt Securities:						
Corporate Bonds (investment grade)	0	0	0	0	0	0
Corporate Bonds (non-investment grade)	0	0	0	0	0	0
UK Government	0	0	0	0	0	0
Other	0	27,785	27,785	0	22,391	22,391
<b>Sub-total</b>	0	27,785	27,785	0	22,391	22,391
Property:						
<i>By type:</i>						
UK Property	4,465	10,120	14,585	3,938	9,787	13,725
Overseas Property	0	176	176	0	364	364
<b>Sub-total</b>	4,465	10,296	14,761	3,938	10,151	14,089
Derivatives:						
Inflation	0	0	0	0	0	0
<b>Sub-total</b>	0	0	0	0	0	0
Private Equity:						
UK and overseas	0	7,433	7,433	0	8,097	8,097
<b>Sub-total</b>	0	7,433	7,433	0	8,097	8,097
Other Investment Funds and unit trusts:						
Equities	38,804	58,256	97,060	38,310	54,528	92,838
Bonds	0	0	0	0	0	0
Infrastructure	0	3,338	3,338	0	2,403	2,403
<b>Sub-total</b>	38,804	61,594	100,398	38,310	56,931	95,241
<b>Totals</b>	<b>82,433</b>	<b>107,108</b>	<b>189,541</b>	<b>81,667</b>	<b>97,570</b>	<b>179,237</b>

### Basis for estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels etc.

The Local Government Pension Scheme liabilities have been estimated by Hymans Robertson and the Police Pension Scheme liabilities have been estimated by the Government Actuary's Department. These are both independent actuary organisations, estimates for the Local Government Pension Scheme being based on the latest full valuation of the scheme as at 31 March 2013.

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions used. The sensitivity analyses below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analyses changes while all the other assumptions remain constant. The assumptions in longevity, for example, assume that life expectancy increases or

decreases for men and women. In practice, this is unlikely to occur, and changes in some of the assumptions may be interrelated. The estimation in the sensitivity analyses have followed the accounting policies for the scheme i.e. on an actuarial basis using the projected unit credit method. The methods and types of assumptions used in preparing the sensitivity analysis below did not change from those used in the previous period.

2017-2018	Local Government Pension Scheme		Police Pension Scheme	
	Increase in assumption £000	Decrease in assumption £000	Increase in assumption £000	Decrease in assumption £000
Longevity (increase (+) or decrease (-) in 1 year)	10,018	-10,018	42,000	-42,000
Rate of inflation (increase (+) or decrease (-) by 0.5%)	24,141	-24,141	130,000	-130,000
Rate of increase in salaries (increase (+) or decrease (-) by 0.5%)	7,058	-7,058	21,000	-21,000
Rate of increase in pensions (increase (+) or decrease (-) by 0.5%)	24,141	-24,141	130,000	-130,000
Rate for discounting scheme liabilities (increase (-) or decrease (+) by 0.5%)	-31,755	31,755	-164,000	164,000

### Asset and Liability Matching (ALM) Strategy

The pensions committee of Gwynedd Council does not have an asset and liability matching strategy (ALM). Responsibility for the Fund's risk management strategy rests with the pensions committee. The Pension Fund's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the resources available to pay pensions. The Administering Authority has produced a Funding Strategy Statement in conjunction with the Fund's Actuaries, which states how solvency and risk will be managed in relation to liabilities. The Strategy was reviewed and updated following the actuarial valuation in 2016 and has taken an overall view of the level of risk inherent in the investment policy set out in Investment Strategy Statement published under Regulation 12 of the Local Government Pension Scheme (Management and Investment of Funds) Regulations 2016, (the investment regulations) and the funding policy set out in the Statement. These documents continue to be reviewed to ensure that the overall risk profile remains appropriate.

### Impact on the Police and Crime Commissioner's Cash Flows

The objectives of the scheme are to keep employers' contributions at as constant a rate as possible. Gwynedd County Council has agreed a strategy with the scheme's actuary to achieve a funding level of 100% over the next 20 years. Funding levels are monitored on an annual basis. The next triennial valuation is due to be completed on 31 March 2019.

The scheme will need to take account of the national changes to the scheme under the Public Pensions Services Act 2013. Under the Act, the Local Government Pensions Scheme in England and Wales and the other main existing public service schemes may not provide benefits in relation to service after 31 March 2014 (or service after 31 March 2015 for other main existing public service pension schemes in England and Wales). The Act provides for scheme regulations to be made within a common framework, to establish new career average revalued earnings schemes to pay pensions and other benefits to certain public servants.

The Police and Crime Commissioner anticipated to pay £6,178,000 contributions to the scheme in 2018-2019.

The weighted average duration of the defined benefit obligation for the Local Government Pension Scheme is 22.2 years, 2017-2018, (22.2 years 2016-2017). The weighted average for the Police Pension Scheme is 21.0 years, 2017-2018, (21.0 years 2016-2017).

## 18. Members' Allowances

Audit Committee's costs have been shared equally between the Police and Crime Commissioner and the Chief Constable. The below total represents the total cost for the year.

	2017-2018		2016-2017	
	£000	Number of Members	£000	Number of Members
Allowances	6	5	11	5
Expenses	0		1	
	<b>6</b>		<b>12</b>	

Further information on members paid allowances can be found at [www.northwales-pcc.gov.uk](http://www.northwales-pcc.gov.uk).

## 19. Financial Instruments including Nature and Extent of Risks Arising

The financial risks and reward are borne by the Group and the accounting, notes and supporting disclosures are held within the Group/PCC Accounts.

## 20. Partnership Schemes

The Group is involved in partnership work with DangerPoint Ltd and Police and Community Trust (PACT). Details of PACT and DangerPoint accounts are available upon request if required.

## 21. Jointly Controlled Operations/Collaboration

The Police and Crime Commissioner is part to a number of collaborations (both regional and national). In all instances the Group accounts reflect their share of income, expenditure and cash flows arising from the structure of the arrangement. As the Police and Crime Commissioner received all income and funding, any income receivable from the structure of the arrangement will be credited in the Comprehensive Income and Expenditure Statement of the Police and Crime Commissioner. As the Comprehensive Income and Expenditure Statement of the Chief Constable contains the expenditure arising from these collaborations, the Police and Crime Commissioner credits the Chief Constable with an equivalent amount through the intra group funding.

CIPFA guidance on accounting for collaboration has been considered in determining the nature of the relationships and, as most arrangements have joint control through a strategic management board, it is considered that most are correctly classified as joint operations. Some arrangements are of a collaborative nature but are classified as third party payments. Others involve officers from individual forces carrying out duties on a regional basis but funded by a lead force from grants made by the Home Office, other agencies or are self-funded from fees and charges.

The following groups the arrangements into:

- Collaboration – Joint Operations
- Collaboration – Third Party payments
- Collaboration – Grant/self-funded

## Collaboration – Joint Operations

Titan was established in April 2009 bringing together the six regional police forces in collaboration to tackle serious and organised crime across the North West. It compasses the work of a number of teams with Merseyside as the lead force. The accounts reflect our share of the income and expenditure of the various arrangements as follows:

2016-2017 Net Expenditure £000		2017-2018		
		Expenditure £000	Income £000	Net Expenditure £000
222	Regional Crime Unit	220	0	220
45	Prisoner Intelligence	70	-28	42
9	Regional Intelligence Unit	30	-21	9
164	Technical Surveillance Unit	182	-14	168
96	Protected Persons Service	94	0	94
162	Confidential Unit	178	-17	161
0	Regional Asset Recovery Team	57	-57	0
6	Operational Security Officer	13	-7	6
0	Cyber Crime	28	-28	0
0	GAIN	4	-4	0
107	Undercover Forensics	166	-60	106
44	Other Titan Grants	88	-39	49
<b>855</b>	<b>Total</b>	<b>1,130</b>	<b>-275</b>	<b>855</b>

The Police and Crime Commissioner for Merseyside operates premises to accommodate the Regional Crime Unit, the Regional Intelligence Unit and the Regional Asset Recovery Team. This asset was fully funded by a capital grant from the Home Office and is included in the balance sheet of the Police and Crime Commissioner for Merseyside. If the regional arrangements are ever terminated the Home Office has the option of recovering the grant received to fund the building. If this option were not exercised, the sale proceeds would be divided between the participating forces (Cheshire, Greater Manchester, Merseyside, Lancashire, Cumbria and North Wales).

The following joint operations have Cheshire as lead force:

2016-2017 Net Expenditure £000		2017-2018		
		Expenditure £000	Income £000	Net Expenditure £000
68	Joint Underwater Search Unit	100	-30	70
21	Regional Firearms	28	-7	21
2,872	Armed Policing Alliance	3,032	-122	2,910
624	Dogs Alliance	655	0	655
-	Armed Policing Alliance MET Training Contract	17	-17	0
14	ANPR	16	-2	14
<b>3,599</b>	<b>Total</b>	<b>3,848</b>	<b>-178</b>	<b>3,670</b>



The Armed Policing Alliance MET Training Contract which is an extension of the Armed Policing Alliance commenced in 2017-2018, there are no comparative figures for 2016-2017.

The following operations are collaboration with other forces in Wales. The notional share of the expenditure and income has been reflected in the Comprehensive Income and Expenditure Statement allocated by population percentage across Wales.

SHARE OF SERVICE COLLABORATION 2017-2018		Counter Terrorism Intelligence Unit	Counter Terrorism Specialist Advisors
Gross Expenditure	Population %	£000	£000
Dyfed-Powys	16.57%	1,113	75
Gwent	18.76%	1,260	85
North Wales	22.35%	1,501	102
South Wales	42.31%	2,842	193
<b>Total:</b>	<b>100.00%</b>	<b>6,716</b>	<b>455</b>

Total Income & Grants	Population %	£000	£000
Dyfed-Powys	16.57%	-1,113	-75
Gwent	18.76%	-1,260	-85
North Wales	22.35%	-1,501	-102
South Wales	42.31%	-2,842	-193
<b>Total:</b>	<b>100.00%</b>	<b>-6,716</b>	<b>-455</b>

SHARE OF SERVICE COLLABORATION 2016-2017		Counter Terrorism Intelligence Unit	Counter Terrorism Specialist Advisors
Gross Expenditure	Population %	£000	£000
Dyfed-Powys	16.65%	1,081	81
Gwent	18.77%	1,219	91
North Wales	22.41%	1,455	109
South Wales	42.17%	2,737	205
<b>Total:</b>	<b>100.00%</b>	<b>6,492</b>	<b>486</b>

Total Income & Grants	Population %	£000	£000
Dyfed-Powys	16.65%	-1,081	-81
Gwent	18.77%	-1,219	-91
North Wales	22.41%	-1,455	-109
South Wales	42.17%	-2,737	-205
<b>Total:</b>	<b>100.00%</b>	<b>-6,492</b>	<b>-486</b>

In 2017-2018 an All Wales Collaboration Team was established on a short term basis to coordinate existing activities and identify new opportunities for collaboration across the four Forces in Wales. The team is led by a Deputy Chief Constable and is funded based on agreed contributions from each Force in Wales. The total costs of the team in 2017-2018 were £243k (2016-2017 – nil) and Police and Crime Commissioner for North Wales' contribution to these costs was £58.5k in 2017-2018 (2016-2017 – nil).

Debtors and creditors in respect of the above arrangements have remained in the balance sheets of the lead forces by mutual agreement on the basis of materiality.

### **Collaboration – Third Party Payments**

The only significant of these arrangements is the payment made towards the National Police Air Service (NPAS) which was £0.585million in 2017-2018 (£1.038 million in 2016-2017).

### **Collaboration – Grant/Self-funding**

In a small number of collaboration arrangements North Wales provided seconded officers to support the arrangements and was fully reimbursed by other forces or agencies who received grant funding from the Home Office or Welsh Government to cover all expenditure.

### Police Pension Fund Account

As from 2006-2007 Police Officer Pensions are paid separately from the main revenue account. Employer and Employee contributions and other Pensions income are paid into the Police Pension Fund account and all the Police Pensions expenditure is paid out of the account. The Police Pension Scheme is an unfunded scheme and as such has no investment assets. Each individual Police and Crime Commissioner is required by legislation to operate a Pension Fund and the amounts to be paid into and out of the Pension Fund are specified by regulation. The Police Pension Fund Regulations 2007 provide that any deficit on the account is transferred to the main Police and Crime Commissioner accounts to balance the fund to nil. This deficit is reimbursed by the Home Office and is accounted for within the main Police and Crime Commissioner accounts. Similarly, any surplus arising from the expenditure being less than the income is required to be repaid to the Home Office by the Police and Crime Commissioner. Employees' and employer's contribution levels are based on percentages of pensionable pay set nationally by the Home Office and subject to triennial revaluation by the Government Actuary's Department. Long term pension obligations are detailed within note 17 Retirement Benefits. The Pension account is designed to discharge liabilities to pay pensions as they fall due and takes no account of pensions and other liabilities after the period end. All fund transactions are treated in accordance with the Police and Crime Commissioner's Accounting Policies as set out on pages 10 to 25. Administration of the Pension Fund is carried out through a third party contract agreement.

2016-2017 £000	Fund Account	2017-2018 £000
	<b>Contributions receivable</b>	
	From Employer:-	
12,457	- Normal	12,547
0	- Early retirements	0
899	- Capital Charge for Ill Health Retirement	467
7,046	Members Contributions	7,048
192	Transfer Values received	437
<b>20,594</b>	<b>Total Income</b>	<b>20,499</b>
	<b>Benefits Payable</b>	
32,277	Pensions	33,716
11,052	Commuted and lump sum retirement benefits	9,704
20	Lump Sum Death Benefits	0
	<b>Payments to and on account of leavers</b>	
0	Transfer out to other schemes	0
8	Refund of Contributions	37
<b>43,357</b>	<b>Total amounts Payable</b>	<b>43,457</b>
22,763	Net Amount Payable for the year before transfer from the Police Fund	22,958
-22,763	Additional Contribution from the Police Fund	-22,958
<b>0</b>	<b>Net amount payable/receivable for the year</b>	<b>0</b>
	<b>Net Asset Statement:</b>	
120	Contributions due from employer	60
37	Unpaid pension benefits	21
-157	Other current assets and liabilities (other than liabilities to pay pensions and other benefits in the future)	-81
<b>0</b>	<b>Total Liabilities</b>	<b>0</b>

1. The Home Office additional contribution is based on 21.3% employer's contribution as per the actuarial Valuation. The above accounts are based on 24.2% employer's contribution as per the pension regulations.

## Annual Governance Statement 2017-2018

### 1. Introduction and Background

- 1.1. The Police and Crime Commissioner and the Chief Constable have joint governance arrangements. Therefore, many of the controls are common to both corporations sole. The Police and Crime Commissioner and Chief Constable have a Joint Governance Board to ensure that they fulfil their corporate governance responsibilities. The Board is chaired by the Police and Crime Commissioner's Chief Finance Officer and attended by senior officers of both Police and Crime commissioner and Chief Constable. The Board collates and documents the evidence to produce this Annual Governance Statement.
- 1.2. The Police and Crime Commissioner and the Chief Constable have a Scheme of Consent, which has been in place since 1 April 2014. The aim of this Scheme is to provide for proper arrangements for the management of activities on behalf of the Commissioner and the Chief Constable. The Commissioner has a statutory duty and electoral mandate to ensure an efficient and effective police service and to hold the North Wales Police Force to account on behalf of the public. The Commissioner is responsible for the totality of policing. The Chief Constable is charged with the impartial direction and control of all police officers and staff within the police force that they lead and is responsible for maintaining the Queen's Peace. The Chief Constable holds office under the Crown, but is appointed by the Commissioner. This Scheme was in effect throughout the financial year and has been agreed by all the named Senior Officers within the Scheme and the Chief Constable and Police and Crime Commissioner for North Wales.
- 1.3. Both the Police and Crime Commissioner and the Chief Constable are required to have a Chief Financial Officer to undertake the statutory section 151 responsibilities. There is an established Joint Audit Committee; the purpose of the Committee is to provide independent advice and recommendation to the Police and Crime Commissioner and the Chief Constable regarding the adequacy of the risk management framework, the internal control environment and financial reporting.
- 1.4. Each force area has a Police and Crime Panel to maintain a regular check and balance on the performance of the Commissioner. The Commissioner will also be required to consult with the Panel on his plans and budget for policing, as well as the level of council tax and the appointment of a Chief Constable. The panel is made up of ten local councillors and two co-opted independent members, however in September 2016 the Panel appointed a third co-opted independent member following a recruitment campaign. The increase was sanctioned by the Home Secretary. Conwy County Borough Council is the 'Host Authority' for the North Wales Police and Crime Panel and provides the required support services for the effective operation and discharge of duties of the Police and Crime Panel
- 1.5. Governance is about how the Police and Crime Commissioner and the Chief Constable ensure they are doing the right things, in the right way for the right people, in a timely, inclusive, open and accountable manner. It comprises the systems, processes, culture, behaviour and values, by which the organisation is directed and controlled and also the activities by which it is held to account and engages with the community it serves. This Annual Governance Statement (AGS) for the Police and Crime Commissioner and the Chief Constable describes how the organisation can show it has discharged its two overarching statutory duties during 2016-2017:
  - To secure an effective and efficient police service and

- To be accountable for the exercise of their functions and those of people under their direction and control.

## **2. Purpose and scope of responsibility for the Governance Framework**

- 2.1. The Police and Crime Commissioner and the Chief Constable are responsible for ensuring their business is conducted in accordance with the law and proper standards and that public money is safeguarded, properly accounted for and used effectively, efficiently and economically. They also have a duty to make arrangements to secure continuous improvement in the way in which their functions are exercised.
- 2.2. In discharging their overall responsibility, the Police and Crime Commissioner and the Chief Constable are also responsible for putting in place proper arrangements for the governance of their affairs and facilitating the exercise of their functions, which includes ensuring a sound system of internal control is maintained throughout the year and that arrangements are in place for the management of risk. The financial management arrangements conform principally with the governance requirements of the CIPFA Statement on the Role of the Chief Financial Officer of the Police and Crime Commissioner and Chief Finance Officer of the Chief Constable and the Home Office Financial Management Code of Practice for the Police Service of England and Wales 2013.
- 2.3. This statement explains how the Police and Crime Commissioner and the Chief Constable have complied with the Code of Corporate Governance, which is consistent with the principles of the CIPFA/SOLACE Framework: Delivering Good Governance in Local Government updated in 2016 and also meets the requirements of the Accounts and Audit (Wales) Regulations 2014 as amended, in relation to the statement of internal control and the publication of the annual governance statement.
- 2.4. The governance framework comprises the systems and processes, culture and values by which the Police and Crime Commissioner and the Chief Constable are directed and controlled and its activities through which it accounts to, engages with and leads its communities. The framework enables the Police and Crime Commissioner and the Chief Constable to monitor the achievement of their strategic objectives and consider whether those objectives have led to the delivery of appropriate, cost effective services and the achievement of value for money.
- 2.5. The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable and foreseeable level. It cannot prevent all risk of failure to achieve policies, aims and objectives; it can provide only reasonable rather than absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of the organisation's aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, to manage them efficiently, effectively and economically.
- 2.6. The governance framework has been in place throughout the year ended the 31 March 2018 and up to the approval of the Statement of Accounts.

## **3. Principles of good governance**

The CIPFA/SOLACE Framework: Delivering Good Governance in Local Government sets out seven principles of good governance which underpin effective governance arrangements to ensure that the intended outcomes for stakeholders are defined and achieved.

The arrangements specific to the Police and Crime Commissioner and Chief Constable are detailed within the seven principles below.

### **3.1. Ethics and Integrity**

There are corporate processes in place to support the core principle of ethics and integrity such as the Policing protocol 2011 which requires everyone in the organisation to abide by the seven principles of public life (the Nolan principles). Additionally, the Home office Financial Management Code of Practice requires the Police and Crime Commissioner and Chief Constable to ensure that good governance is embedded within the organisations and the College of Policing Code of Ethics sets out the standards of behaviour expected for all people working in policing.

The Police and Crime Commissioner's code of conduct and Chief Constable's Code of Ethics underpin the standards of expected conduct and behaviour. The Police and Crime Commissioner and Chief Constable have policies, procedures and regulations in place that comply with law and conform to appropriate ethical standards and standards of professional behaviour. Ethical considerations are part of any business decisions taken and are set out within policies in operation within both organisations.

The Police and Crime Commissioner and Chief Constable have an Anti-Fraud and Corruption policy and whistleblowing arrangements in place which manage effectively the risk of fraud and corruption. Processes for declaring interest and registers for gifts and hospitalities are maintained and updated as required.

Both the Joint Audit Committee and the Police and Crime Panel discharged fully all the functions as identified in the relevant CIPFA publication for Audit Committees. The Joint Audit Committee's Terms of Reference may be found on the Police and Crime Commissioner's website.

The Police and Crime Commissioner has in place procedures for receiving feedback about policing in North Wales, and decisions made by or on behalf of the Police and Crime Commissioner and his officers. He also has procedures in place for the handling of complaints about the Chief Constable. Additionally, the Police and Crime Panel fulfil their responsibilities in relation to complaints made about the Police and Crime Commissioner as set out within the Police Reform and Social Responsibility Act.

### **3.2. Openness and Stakeholder Engagement**

The Police and Crime Commissioner and the Chief Constable promote an open and transparent culture throughout the organisations to ensure that services meet people's needs. All public meeting papers and minutes are published on the website along with any decisions taken by the Police and Crime Commissioner.

The Police and Crime Commissioner is accountable to the people of North Wales to deliver an efficient and effective police service to the people of North Wales and the Chief Constable is accountable to the Police and Crime Commissioner to ensure that an effective police service is provided to the people of North Wales.

The Police and Crime Commissioner and the Chief Constable regularly publish information on the Commissioner's and Chief Constable's work and achievements and satisfaction of users, including the publication of a Police and Crime Plan and an Annual Report.

There is a consultation and engagement strategy in place to ensure that our services are responsive to issues raised. We regularly conduct surveys to inform our service delivery and assist in developing our priorities and objectives. Both the Police and Crime Commissioner and Chief Constable have internal and external consultation mechanisms in place which are used to inform and improve services.

The Police and crime Commissioner and Chief Constable work in partnership and collaboration with other organisations to achieve shared objectives and to ensure effective delivery of services which meet the needs of the organisations. Partnership and collaboration arrangements that are in place are monitored and kept under review to ensure that performance is achieved and objectives are met.

We have an effective scrutiny function, supported by evidence & data analysis, to challenge decision makers constructively, including those who work in partnership with the Commissioner and Chief Constable. All key decisions taken include a financial impact, legal impact, equality impact and risk assessment.

The post of Chief Executive to the Police and Crime Commissioner is the designated post of Monitoring Officer and there are arrangements to record any professional advice that is required for specialist areas.

Furthermore, the Chief Financial Officers for the Police and Crime Commissioner and the Chief Constable complied with the CIPFA statement 'the Role of the Chief Financial Officer of the Police and Crime Commissioner and of the Chief Constable'.

### 3.3. **Defining Outcomes**

The Police and Crime Commissioner and Chief Constable will, as part of the strategic planning process, develop informed strategies and plans which are outcome focused, sustainable and take into account the level of resources required to adequately deliver them.

The Police and Crime Commissioner sets the police and crime objectives and these are contained in the Police and Crime Plan. The Police and Crime Plan has been communicated to the public through the website and by various engagement activities and a brief summary of performance is included on the council tax leaflet sent to every household, either electronically or by post.

The police and crime objectives, priorities and financial options were developed from the Police and Crime Commissioner's vision and a joint analysis of:

- Assessment of crime and the required level of service
- Consultation with local people
- Consultation with partners
- Consultation between the Police and Crime Commissioner and the Chief Constable
- The findings of external audit and reviews by Wales Audit Office and HMIC
- Risk assessment

The Police and Crime Commissioner's police and crime objectives are directed and delivered by the Chief Constable and, in turn, by the Strategic Planning Board (SPB) during the year. Our performance is monitored and reported within the Annual Report, Statement of Accounts and the Medium Term Financial plan.

The Strategic Executive Board (SEB) is the forum for scrutiny of the Chief Constable by the Police and Crime Commissioner. The additional functions of the Board include:

- to take such decisions as are required by the Scheme of Governance to be taken jointly by the Commissioner and the Chief Constable; and
  - to develop proposals for the delivery of the Commissioner's police and crime objectives as set out in the Plan
- The Strategic Executive Board (SEB) and Strategic Planning Board (SPB) scrutinise operational and financial performance, service delivery and the achievement of the police and crime objectives. A programmed approach to delivery of plans is in place via the Strategic Planning Board (SPB).

#### 3.4. **Determining interventions**

In order to optimise the achievement of our intended outcomes the Police and Crime Commissioner and Chief Constable will ensure that there are adequate arrangements in place to deliver services which demonstrate efficiency and value for money.

Detailed resource planning is carried out annually and published within the Medium Term Financial Plan. This risk assesses resource requirements based on appropriate assumptions to enable the Police and Crime Commissioner to prioritise competing demands for services.

The annual strategic and operational planning cycle takes into account the expected level of resources required and identifies where savings and reductions are required. These are risk assessed and achievement of all plans and work streams is monitored through the Strategic Planning Board which is chaired by the Chief Constable.

Project boards are in place which monitors the implementation and achievement of agreed initiatives and plans. These are established to support robust decision making in order to achieve the required outcomes. Decision making is devolved to enable flexible and responsive action and better outcomes. Accountability is measured through the governance structure and processes in place.

#### 3.5. **Developing Leadership**

The Police and Crime Commissioner and Chief Constable have defined structures and roles within the organisations to enable effective leadership. This is supported by the Manual of Governance which sets out the roles and responsibilities and is critical to enable delivery of the strategies and plans in place.

The governance arrangements have been developed in line with the Police Reform and Social Responsibility Act 2011, statutory Policing Protocol Order 2012, Home Office Financial Management Code of Practice (FMCP) and existing guidance on financial and governance matters which continue to apply.

There is an approved scheme of consent in place which formalises the functions and delegation between the Commissioner and Chief Constable. The governance structure supports the implementation of planned activities and outcomes and there is a defined meeting structure in place to ensure that planned outputs are achieved in a timely manner.

Our people are our key investment and we ensure that there are member and officer training and development programmes in place so that knowledge is kept up to date, including any professional development requirements.



Our recruitment and succession planning processes are designed in order that we appoint the right people with the right skills into roles within the organisation.

Nationally set terms and conditions exist for officers and staff with agreed pay scales and job evaluation system and we have a performance management framework which the Commissioner and Chief Constable use to assess performance and address any improvements required. Additionally, there are annual assessments of effectiveness for the Police and Crime Panel and the Joint Audit Committee.

### 3.6. **Managing risks and monitoring performance**

Risk management and internal control is an integral part of the performance management system within both organisations. The risk management process underpins the financial management arrangements and governance processes and is fundamental to achieving our intended outcomes and supports our vision for a safer North Wales.

There is an embedded risk management culture across the organisation and at all levels. There are corporate and individual area risk registers which conform to approved national methodology and are regularly reviewed and updated and reported to committees and boards across the organisation. Risk management is a standing agenda item on all boards across the force.

Our plans, processes and policies are drawn up having due regard to the risks identified. A partnership framework is in place to ensure that any partnerships are managed appropriately including risk management.

Strategic risks and the risk management process are overseen and monitored at the Joint Audit Committee. Members of the Joint Audit Committee are able to review all risks for transparency.

Internal Audit assess the adequacy of our internal controls and report fully to the independent Joint Audit Committee. Internal and external audit have examined and reported on compliance with applicable regulations and internal controls.

The Strategic Executive Board (SEB) and Strategic Planning Board (SPB) scrutinise operational and financial performance, service delivery and the achievement of the police and crime objectives. A programmed approach to delivery of plans is in place via the Strategic Planning Board (SPB).

All Joint Audit Committee and Police and Crime Panel papers and minutes are available through the website of the Police and Crime Commissioner.

Effective arrangements are in place to ensure that data is safeguarded and appropriately collected, used, stored and shared. All data is subject to agreed retention policies and the security classification scheme in operation throughout the force. There is an established Information Security board in place to monitor arrangements and effectiveness.

The Commissioner and Chief Constable have data protection and information security policies in place which are regularly tested. Internal Audit has also reviewed our data protection and management of Information arrangements following the recent HMIC review.

There are information sharing protocols between the Commissioner and Chief Constable and also with our partners.

### 3.7. **Demonstrating effective accountability**

The Police and Crime Commissioner and Chief Constable ensure that decision makers involved in service delivery are accountable to them through the processes in place in both organisations.

Standardised reporting templates are used to ensure that information is in a sufficient manner and to enable effective decision making and an annual report is prepared and published which assesses the performance against the Police and Crime Plan.

The Police and Crime Commissioner and Chief Constable's websites publish information which is pertinent to the public and stakeholders. The Commissioner has been awarded the transparency quality mark by the Comparing Police and Crime Commissioner's organisation (CoPaCC) for a second time in recognition of the level and breadth of information contained on the website.

The internal audit service reports to the Joint Audit Committee and has direct access to the Police and Crime Commissioner, Chief Constable and members. Recommendations for service improvements are acted upon and reported to the committee.

Independent and external reviews and inspections are routinely carried out by regulatory bodies and the reports are published and any recommendations made are acted upon.

## 4. **Review of Effectiveness**

4.1. The Police and Crime Commissioner and the Chief Constable have responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The review of effectiveness is informed by the work of the executive managers who have responsibility for the development and maintenance of the governance environment, the head of internal audit's annual report and also by comments made by the external auditors, the Police and Crime Panel, Joint Audit Committee and other review agencies and inspectorates.

4.2. In accordance with regulations, the Police and Crime Commissioner and Chief Constable have reviewed the effectiveness of its internal audit service. In conclusion, the service has complied fully with all public sector internal auditing standards (PSIAS).

4.3. As part of our governance framework and to ensure that we review our arrangements for effectiveness, we have established a Governance Board which is charged with monitoring the arrangements for compliance and to make recommendations for the development of the governance arrangements as may be required. A review of the effectiveness of the governance framework is also informed by the activity and learning from the preceding year.

4.4. Internal Audit carried out their annual service review of our key financial systems in 2017-2018 and provided positive reports during the year. The annual report concluded:

*The Internal Auditors (TIAA) are satisfied that for the areas reviewed during the year that the Police and Crime Commissioner for North Wales and Chief Constable North Wales Police has reasonable and effective risk management, control and governance processes in place. Also, there was evidence to support the achievement of*

*value for money with regard to economy, efficiency or effectiveness of the systems reviewed. This opinion is based solely on the matters that came to the attention of TIAA during the course of the internal audit reviews carried out during the year and is not an opinion on all elements of the risk management, control and governance processes or the ongoing financial viability which must be obtained by the Police and Crime Commissioner and the Chief Constable from the various sources of assurance.*

- 4.5. The Wales Audit Office annual audit letter for 2016-2017 gave an unqualified opinion on the accounts for the Police and Crime Commissioner and the Chief Constable and recorded that they had not identified any significant weaknesses in the overall framework. It also concluded that the Police and Crime Commissioner and Chief Constable had appropriate arrangements in place to secure economy, efficiency and effectiveness in the use of their resources.

## 5. Governance Action Plan and progress

- 5.1. In assessing the governance arrangements that are in place, the Governance Board will also develop and monitor any action plans to address any governance issues identified or where improvement to current arrangements is required. The areas to be covered in the 2018-2019 plan can be seen in the Appendix below.
- 5.2. The action plan for 2017-2018 contained areas for improvement. These are detailed below with their progress and current status.

Recommendation	Action	Current Status - complete Y/N?
Community Engagement:	Community engagement is at the heart of policing, this is embedded within our service delivery and within our community engagement plans. The Police and Crime Commissioner's current strategy was reviewed to ensure that it reflects the current methods and practices deployed as part of our response to community engagement.	Yes - discharged
Accountability and Assurance:	The current Joint Audit Committee members have been in place since the formation of the Police and Crime Commissioner. Their period of tenure is came to an end on 31 March 2018 as part of their terms and conditions and the Police and Crime Commissioner needed to commence recruitment for their replacement to ensure continuation of the assurance process. Interviews were held in February 2018 to appoint a chair and 4 members of the Joint Audit Committee, to begin their tenure on 1 April 2018. This process was successful with five individuals being offered positions.	Yes - discharged
Financial Planning and Performance:	The Strategic Planning Board continues to identify and assess areas where financial savings can be made. This process is now embedded into the normal planning cycle.	Yes – discharged
Production of Force Management Statement:	Production of Force Management Statement - A force management statement (FMS) is a self-assessment that chief constables prepare and give to HMICFRS each year. It is a new requirement from 2018-19.  It is the chief constable's statement and explanation of: <ul style="list-style-type: none"> <li>the demand the force expects to face in the next</li> </ul>	No – due for completion August 2018.

	<p>four years;</p> <ul style="list-style-type: none"> <li>• how the force will change and improve its workforce and other assets to cope with that demand;</li> <li>• how the force will improve its efficiency to make sure the gap between future demand and future capability is as small as it can reasonably be; and</li> <li>• the money the force expects to have to do all this.</li> </ul> <p>Developing the FMS is a three-year process. This first year of FMSs is a pilot year, leading on to the development of a full FMS (for the third year, 2020). There will be a mid-way FMS for the second year (2019).</p> <p>Forces have been asked to produce their first year FMSs by 31 May 2018.</p>	
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**6. Conclusion**

- 6.1. No statement of internal control can provide absolute assurance against material loss; this statement is intended to provide reasonable assurance.
- 6.2. However, on the basis of the review of the sources of assurance set out in this statement, we are satisfied that the North Wales Police and Crime Commissioner had in place satisfactory governance arrangements, including appropriate systems of internal control and risk management which facilitate the effective exercise of his functions.

Signed *H. G. Pritchard*

*20/9/18*

Gareth Pritchard,  
Acting Chief Constable



*20/9/18*

Richard Muirhead  
Interim Chief Finance Officer to the Chief Constable

**Annual Governance Statement - Plan**

The following areas are to be addressed in 2018-2019:-

**Ethics and Integrity:**

The Police and Crime Commissioner is committed to ensuring that external providers of services on behalf of the organisation are required to act with integrity and in compliance with ethical standards expected by the organisation. Although it is not a legal requirement for the Police and Crime Commissioner to comply with the Public Services (Social Value) Act 2012 or the Wellbeing of Future Generations (Wales) Act 2015, most public sector partners must comply with one or the other, and it is a matter of best practice that the Office of the Police and Crime Commissioner and the Police Force behave in accordance with these acts, as a minimum standard. Accordingly, a Social Value Policy was developed in 2017/18 and procedures to support it have been written. All new contracts will need to comply with this policy from 2018/19, and this will be monitored closely.

## **Auditor General for Wales' report to the Chief Constable for North Wales**

### **Opinion**

I have audited the financial statements of:

- The Chief Constable for North Wales: and
- The Police Pension Fund Accounts

for the year ended 13 March 2018 under the Public Audit (Wales) Act 2004.

The Chief Constable for North Wales' financial statements comprise the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement, the Balance Sheet, the Cash Flow Statement, and the related notes, including a summary of significant accounting policies.

The North Wales Police Pension Fund's financial statements comprise the Fund Account and the Net Assets Statement.

The financial reporting framework that has been applied in their preparation is applicable law and the Code of Practice on Local Authority Accounting in the United Kingdom 2018 based on International Financial Reporting Standards (IFRSs).

### **Opinion on the accounting statements of the Chief Constable for North Wales**

In my opinion the accounting statement and related notes:

- give a true and fair view of the financial position of the Chief Constable for North Wales as at 31 March 2018 and of its income and expenditure for the year then ended; and
- have been properly prepared in accordance with legislative requirements and the Code of Practice on Local Authority Accounting in the United Kingdom 2018.

### **Opinion on the accounting statements of the North Wales Police Pension Fund**

In my opinion the accounting statement and related notes:

- give a true and fair view of the financial position of the North Wales Police Pension Fund as at 31 March 2018 and of its income and expenditure for the year then ended; and
- have been properly prepared in accordance with legislative requirements and the Code of Practice on Local Authority Accounting in the United Kingdom 2018.

### **Basis for opinion**

I conducted my audit in accordance with applicable law and International Standards on Auditing in the UK (ISAs (UK)). My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the Chief Constable for North Wales and the North Wales Police Pension Fund in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Conclusions relating to going concern**

I have nothing to report in respect of the following matters in relation to which the ISAs (UK) require me to report to you where:

- the use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the responsible financial officer has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Chief Constable for North Wales and the North Wales Police Pension Fund's

ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The responsible financial officer is responsible for the other information in the annual report and accounts. The other information comprises the information included in the annual report other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated later in my report, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by me in the course of performing the audit. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

### **Report on other requirements**

#### **Opinion on other matters**

In my opinion, based on the work undertaken in the course of my audit:

- the information contained in the Narrative Report for the financial year for which the financial statements are prepared is consistent with the financial statements and the Narrative Report has been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2018;
- The information given in the Annual Governance Statement for the financial year for which the financial statements are prepared is consistent with the financial statements and the Annual Governance Statement has been prepared in accordance with guidance.

#### **Matters on which I report by exception**

In the light of the knowledge and understanding of the Chief Constable for North Wales, and the North Wales Police Pension Fund and its environment obtained in the course of the audit, I have not identified material misstatements in the Narrative Report or the Governance Statement.

I have nothing to report in respect of the following matters, which I report to you, if, in my opinion:

- adequate accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- I have not received all the information and explanations I require for my audit.

### **Certificate of completion of audit**

I certify that I have completed the audit of the accounts of the Chief Constable for North Wales and the North Wales Police Pension fund in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Auditor General for Wales' Code of Audit Practice.

### **Responsibilities**

Responsibilities of the responsible financial officer for the financial statements

As explained more fully in the Statement of Responsibilities for the Statement of Accounts, the responsible financial officer is responsible for the preparation of the statement of accounts, including the North Wales Police Pension Fund financial statements, which give a true and fair view, and for such internal control as the responsible financial officer determines is necessary to enable the preparation of statements of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the statement of accounts, the responsible financial officer is responsible for assessing the Chief Constable for North Wales' and the Police Pension Fund's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

**Auditor's responsibilities for the audit of the financial statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of my auditor's report.



Anthony J Barrett  
For and on behalf of the Auditor General for Wales  
28 September 2018

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*The maintenance and integrity of Chief Constable for North Wales's website is his responsibility; the work carried out by auditors does not involve consideration of these matters and accordingly auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website.*